



**CAPSI Meeting  
 October 6<sup>th</sup>, 2017  
 UBC Pharmaceutical Sciences Building – Room 3116**

<b>Senior Representative</b>	Jerold Chu	P	<b>IT Officer</b>	Cynthia Ramasubbu	R
<b>Junior Representative</b>	Ada Mew	P	<b>Community Education Coordinator</b>	Michelle Le	P
<b>Secretary</b>	Lucy Zhang	P	<b>IPSF Liaisons</b>	Henry Gong	P
<b>Treasurer</b>	Riaaz Lalani	R	<b>4<sup>th</sup> Year Representatives</b>	Ben Kwong	P
				Nolan Lee	P
				Nick Halim	-
<b>Vice-Treasurer</b>	Iris Luo	P	<b>3<sup>rd</sup> Year Representative</b>	Monique Theriault	L
<b>Sponsorship Coordinator</b>	Sandy Baptie	R	<b>2<sup>nd</sup> Year Representative</b>	Manvir Mehanger	R
<b>PDW Fundraising</b>	Annie Wu	P	<b>1<sup>st</sup> Year Representative</b>	Katie Bishop	P
<b>Fundraiser</b>	Stephanie Leung	P	<b>Faculty Advisors</b>	Dr. Kathy Seto	R
				Paulo T. Chen	R

P – Present, A – Absent, R – Regrets, L – Late

**1. Call to order at 12:01PM motioned by B. Kwong seconded by A. Mew**

**2. Standing Business**

2.1. Motion to adopt the minutes from Sept 29<sup>th</sup>, 2017 motioned by A. Mew, seconded by S. Knight.

**3. New Business**

3.1. Next Top Pharmacist (S. Leung)

3.1.1. Applications have been released, please help promote; deadline is Oct 18

3.1.2. Let contestants know they will be sponsored to go to PDW

3.1.3. Promotion Video will be released next week

3.1.4. Finalizing outline for the competition, will have more details next week

3.1.5. Sponsors: Bomber Brewing

3.1.6. Confirmed judges: Dr Kim Sing, Dr Ensom, David Massaro, Ali

3.1.7. Last years NTP will come and crown this year's winner

3.1.8. If you have a serving it right certificate please let Stephanie know – Nolan, Katie and Ada

3.1.9. If you know anyone who knows choreography for dance let Stephanie know

3.1.10. If you know anyone who will be a good MC for the night let Stephanie know

3.1.11. Kit and Ace will sponsor two outfits → thanks to Henry!



### 3.2. Career Avenues Recap (A. Mew, J. Chu)

3.2.1. Well received

3.2.2. Weren't able to control the food area and some more help with clean up is needed for future years

3.2.3. Thinking of sending out feedback survey to participants and send out surveys for the sponsors as well

### 3.3. PDW Draw Recap (J. Chu)

3.3.1. Had a huge turnout – 72 people signed up for draw

3.3.2. Second round registration will start hopefully by Saturday Oct 7 → still need to confirm with national

3.3.3. At the moment still 207 seats for second round; second round is a lottery done by national

3.3.4. Message Jerold or Ada if they want to be considered for second round (name and will need a cheque)

### 3.4. Competition Updates (N. Lee, M. Theriault, M. Mehanger)

3.4.1. OTC competition - Nolan

3.4.1.1. 600-830PM on Monday Oct 16

3.4.1.2. Kathy Seto as judge; and in contact with Lia to see what props we can get

3.4.1.3. Still looking for a female patient

3.4.2. Pt interview – Monique

3.4.2.1. Dr Charles Park and Dr Kim Sing will be judges

3.4.2.2. Pt will be Jonathan

3.4.2.3. 4 people signed up so far

3.4.3. Poster competition – Monique

3.4.3.1. So far one judge: Dr Collier

3.4.4. Compounding Competition - Manvir

3.4.5. If there are more slots open at the end of Oct 6, then we will allow people to compete in more than one competition

### 3.5. Membership Updates (A. Mew, J. Chu)

3.5.1. 17 new members since last week Weds

3.5.2. Started to distribute backpacks last week

### 3.6. National Elections (J. Chu)

3.6.1. Will be releasing election procedures on Oct 10



3.6.2. Log onto members only portal and everything will be listed on there

3.6.3. Will have access to all contestants across the country and their speeches

3.6.4. If you're interested in running let Jerold or Ada know and they'll provide with you with information about descriptions and procedures for national elections

3.6.5. Can also ask Margaret and Jerry for info about the national committee too

3.7. Room Booking Procedures (J. Chu)

3.7.1. Centralized room booking procedure

3.7.2. Please CC the PhUS internal in the email (Simon Zhou), so he can keep track of everything and put your event on the interclub calendar as well

**Roundtable**

<b>Position</b>	<b>Update/Announcements</b>
Senior Representative	<u>CAPSI Award of Professionalism</u> <ul style="list-style-type: none"> <li>- Have to see if there's a specific person in charge of organizing a committee for it → will get back to us</li> </ul> <u>Symposium</u> <ul style="list-style-type: none"> <li>- CSHP symposium</li> <li>- One in first semester and one in second semester</li> <li>- Thinking of late November</li> </ul>
Junior Representative	NTR
Secretary	- Photos for new execs have been taken
Treasurer	Regrets
Vice-Treasurer	- Look into the potential for new cash box
Sponsorship Coordinator	- Been trying to take pictures of our sponsorship items and send them to the sponsors
PDW Fundraising	<ul style="list-style-type: none"> <li>- Need help picking up roses on Tues Oct 24, 1-4PM – Ada</li> </ul> <u>Pharmafacts</u> <ul style="list-style-type: none"> <li>- Sending questions at the end of the week and hopefully will get sponsorship from AMS</li> </ul>
Fundraising	<u>Online Store</u> <ul style="list-style-type: none"> <li>- Ongoing sales throughout the year</li> </ul>
IT Officer	<ul style="list-style-type: none"> <li>- Will send out welcome letters by the end of the day</li> <li>- Will be talking about our membership offers, how to get those benefits</li> <li>- Contact year reps for swag</li> </ul>
Community Education Coordinator	<ul style="list-style-type: none"> <li>- Two events in Oct from dietetics association</li> <li>- Planning a project in November</li> <li>- Arpita thinking of doing a collab with RA → health promotion (thinking of cough and cold products)</li> <li>- Also vaccination and prevention for elderly</li> </ul>
IPSF Liaisons	<u>Blood drive</u>



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	- Good interest, still planning
4 <sup>th</sup> Year Representatives	<u>Day of the Longboat</u> - Success, very fun - Will do it again in the future - Asked Sam for reimbursements
3 <sup>rd</sup> Year Representative	NTR
2 <sup>nd</sup> Year Representative	Regrets
1 <sup>st</sup> Year Representative	NTR

**4. Deposits**

**5. Reimbursements**

**6. Amendments**

**7. Payments**

**8. Adjournment at 12:33PM motion by A. Mew, seconded by B. Kwong**