



**CAPSI Meeting**  
**October 27<sup>th</sup>, 2017**  
**UBC Pharmaceutical Sciences Building – Room 3116**

<b>Senior Representative</b>	Jerold Chu	P	<b>IT Officer</b>	Cynthia Ramasubbu	P
<b>Junior Representative</b>	Ada Mew	P	<b>Community Education Coordinator</b>	Michelle Le	P
<b>Secretary</b>	Lucy Zhang	P	<b>IPSF Liaisons</b>	Henry Gong	P
<b>Treasurer</b>	Riaaz Lalani	P	<b>4<sup>th</sup> Year Representatives</b>	Ben Kwong	L
<b>Vice-Treasurer</b>	Iris Luo	P		Nolan Lee	R
<b>Sponsorship Coordinator</b>	Sandy Baptie	P		Nick Halim	-
<b>PDW Fundraising</b>	Annie Wu	R	<b>3<sup>rd</sup> Year Representative</b>	Monique Theriault	P
<b>Fundraiser</b>	Stephanie Leung	P	<b>2<sup>nd</sup> Year Representative</b>	Manvir Mehanger	P
			<b>1<sup>st</sup> Year Representative</b>	Katie Bishop	L
			<b>Faculty Advisors</b>	Dr. Kathy Seto	R
				Paulo T. Chen	R

P – Present, A – Absent, R – Regrets, L – Late

**1. Call to order at 12:03PM motioned by S. Baptie seconded by M. Theriault.**

**2. Standing Business**

2.1. Motion to adopt the minutes from Oct 20<sup>th</sup>, 2017 motioned by C. Ramasubbu, seconded by H. Gong.

**3. New Business**

3.1. Pharmafacts Shirt Design Contest (J. Chu, A. Wu)

3.1.1. Looking at a prize money of about \$25-50

3.1.2. Red shirt and white design

3.1.3. Rexall and Unipharm (current sponsors) will be on the shirt

3.1.4. PDW committee will probably judge the shirts

3.1.5. Opening competition on Oct 30 and closing submission on Nov 10

3.1.6. Has to be professional

3.1.7. Will post some pictures of previous shirts to show as possible designs

3.2. Pharmafacts Shirts (J. Chu)

3.2.1. Motion to go into camera, motioned by J. Chu, seconded by A. Mew.

3.2.2. Motion to go out of camera, motioned by J. Chu, seconded by B. Kwong.



3.2.3. Be it resolved that CAPSI UBC adds the cost of future Pharmafacts shirts onto the registration fee for PDW. Motioned by M. Theriault. No objections. J. Chu abstained. Motion approved.

3.3. Research Grant (A. Mew, M. Theriault)

3.3.1. Total of \$1000 sponsored by anonymous donor and dean of research

3.3.2. Will be setting up a committee on what to do with that amount

3.3.3. Dean of research wants more emphasis on research in pharmacy

3.3.4. Be it resolved that CAPSI UBC allocates \$250 to each of the two winners of the PDW poster competition for the purpose of presenting their posters at PDW 2018. Motioned by B. Kwong, seconded by S. Baptie. No objections. M. Theriault, M. Mehanger, I. Luo and A. Mew abstain. Motion approved.

3.3.4.1. Presenters must be present at presenting their posters

3.4. SLC Competition Recap (J. Chu)

3.4.1. 6 contestants; Winners: Thomas (1<sup>st</sup>), Riaaz (2<sup>nd</sup>), Louise (3<sup>rd</sup>)

3.4.2. Thomas will be representing UBC at nationals

3.5. PDW Poster Competition Recap (M. Theriault)

3.5.1. Posters have been presented to the judge, will touch base on Monday

3.6. Competition Feedback for Contestants (J. Chu)

3.6.1. Waiting for confirmation from National to see if we can give our contestants feedback on how they did on the competition

3.7. CPP Letter (A. Mew, K. Bishop)

3.7.1. Motion to go into camera, motioned by B. Kwong, seconded by M. Theriault.

3.7.2. Motion to go out of camera, motioned by B. Kwong, seconded by H. Gong

3.7.3. Deadline for draft is Nov 10, will get signatures from other clubs in the following week and then send it off to the college

**Roundtable**

Position	Update/Announcements
Senior Representative	<p><u>Timeline of AGM and elections</u></p> <ul style="list-style-type: none"> <li>- Originally booked AGM for Nov 22 and elections for Nov 27               <ul style="list-style-type: none"> <li>o However, will only have the elections for junior rep position</li> </ul> </li> <li>- Elections will be merged with our AGM</li> <li>- Be it resolved that CAPSI UBC merges the CAPSI AGM with the CAPSI elections to Nov 27, 2017. Motioned by R. Lalani, seconded by A. Mew. No objections. J. Chu abstained. Motion passed.</li> </ul>

	<u>Pharmafacts:</u> - Will now be on Nov 22
Junior Representative	NTR
Secretary	NTR
Treasurer	NTR
Vice-Treasurer	- Cashbox has been ordered
Sponsorship Coordinator	- Working on a potential lunch and learn
PDW Fundraising	- Rose Sale being resolved by Annie
Fundraising	<u>Next Top Pharmacist</u> <ul style="list-style-type: none"> <li>- Contestant meeting today</li> <li>- Group performance on Nov 1</li> <li>- Photo shoot on Nov 5</li> <li>- Event page released on Nov 5</li> <li>- Ticket sales from Nov 8-12 from 12-1pm</li> <li>- MCs confirmed (Vivienne Hsu and Simon Qi)</li> <li>- Choreographer: Rachel Tandun</li> <li>- Videographer: Joel Chern and Thomas Tsuei</li> <li>- Looking for drivers to pick up things (macaroons, cinnamon buns, bouquet from Safeway) on the day of the event (Nov 15)</li> <li>- Will need volunteers to help out on event (dress code is all black)</li> <li>- 4 yearbook photographers confirmed for the event</li> <li>- Will release contestants 2 at a time beginning Nov 8</li> </ul>
IT Officer	NTR
Community Education Coordinator	<ul style="list-style-type: none"> <li>- Finished healthy living event</li> <li>- Next outreach is washout bug out               <ul style="list-style-type: none"> <li>o Waiting approval from Paulo</li> <li>o 8, and 9-10 year olds</li> <li>o Hand hygiene interactive activity using blackout and motion aimed at younger kids</li> </ul> </li> <li>- Planning smoking cessation in first week of January (potentially in nest)               <ul style="list-style-type: none"> <li>o Ada will contact providers of Nicorette to get supplies and big poster</li> <li>o Will contact different campus support groups</li> </ul> </li> </ul>
IPSF Liaisons	- World diabetes day on Nov 14
4 <sup>th</sup> Year Representatives	Regrets
3 <sup>rd</sup> Year Representative	- Potentially look into beta blocker sweaters
2 <sup>nd</sup> Year Representative	<u>Headshot Happy Hour</u> <ul style="list-style-type: none"> <li>- sent out invitations today</li> <li>- so far have around 13 responses</li> <li>- will be advertising again</li> <li>- have photographers already</li> <li>- year reps please advertise in class</li> </ul>
1 <sup>st</sup> Year Representative	NTR

#### 4. Reimbursements



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**5. Amendments**

**6. Payments**

**7. Adjournment at 12:54PM motion by B. Kwong seconded by M. Le.**