ANNUAL GENERAL CAPSI MEETING

November 10th, 2015

PHRM 1201, UBC

1. Call to order (6:00 PM)

|  |  |  |  |  |  |
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| **Senior Rep** | Kevin Sin | **** | **IT Officer** | Genie Cheung | **** |
| **Junior Rep** | Stephanie Song | **-** | **4**th year rep | Moh Kazem | **** |
| Faculty Co-Advisors | Paulo Tchen  Dr K. Seto | **-**  - | **3**rd year rep | Ruthdol Ywaya | **** |
| **Secretary** | Louise Lau | **** | **2**nd year rep | - |  |
| **Treasurer** | Kevin Chu | **** | **1**st year rep | Margaret Lu | **** |
| **Community Ed. Coordr** | Dwayne S. da Silva | **** |  |  |  |
| **CAPSIL Editor** | Maci Wong | **** | **CSHP Mem. Coord** | Jackson Stewart |  |
| **PDW Fundraiser** | Michelle Yeung | **** |  |  |  |
| **Fundraiser** | Yolanda Lin | - |  |  |  |
| **IPSF Liaison** | Benny Sio | **** |  |  |  |

1. Standing Business
   1. Motion to adopt the minutes from November 6th, 2015 motioned by Lily Yeh and seconded by Christina Le
2. New Business
   1. CAPSI Award Winners (K. Sin), refer to Appendix A
      1. Winners of all PDW competitions were announced, including SLC, PIC, OTC, and Mr Pharmacist
      2. Winner of CAPSI Award of Professionalism was announced.
   2. CAPSI Executive Updates (K. Sin), refer to Appendix A
      * 1. Year representatives explained their roles and responsibilities
        2. The treasurer, Kevin Chu, went over this year’s budget allocation compared to the previous year
        3. Remaining executive members explained their respective roles and responsibilities on council, as well as future plans.
   3. Changes to Operating Manual (K. Sin)
      * 1. Motion to replace “bi-election” with “by-election”.
        2. Motion to replace “TILAK” with “CAPSI” in all instances mentioning the Award of Professionalism.
        3. Motion to remove PDW Endowment Fund Voting Committee Section.
        4. Motion to change all references of the planning committee starting in January to November.
        5. Motion to introduce new positions of “Vice-Treasurer” and “Sponsorship Coordinator” and all corresponding roles and responsibilities.
        6. Motion to change the PAM Planning Committee to involve representation from clubs.
        7. Motion to change the date of CAPSI Award of Professionalism to end of September.
           1. Motioned by Tina Wong, seconded by Viktor Kalashnikov. Motion passes.
        8. CAPSI Membership Items (K. Sin)
           1. Distributed remainder of membership items to members present at AGM.
   4. Deposits.
   5. Reimbursement
   6. Amendments
   7. Payments
3. Adjournment (6:30 PM) motioned by Sophie Chen and seconded by Maci Wong