**Date: Friday, November 2nd, 2012**

Time: 12-1pm

Location: London Drugs Lecture (PHRM 1201)

Set-Up: 11:30-11:50

-Pizza pick up/ set up

Start: 12:05pm

1. Welcoming CAPSI members and Introduction of Event: 12:05-12:07

2. Council Term Reports (Keep short about 1 min each): 12:07-12:25

NOTE: TERM = January 2012 when elected until now.

**Sr. Rep**:

* oversee all CAPSI events and operations and co-chair of the PAW Committee
* organized the following events: elections/bi-elections at the beginning of the year, LKS and second round CPhA textbook sales, CAPSI Awareness Week, CAPSI Membership Drive, Careers avenue, CAPSI Sponsorship 2012/2013
* in the works: CPhA Lunch and Learn on Nov 21

**Jr. Rep**

* help out with all CAPSI events
* participated in CAPSI National meetings at CPhA as well as teleconferences throughout the year
* main events worked on specifically: CAPSI Coast-to-Coast symposium, CAPSI jeopardy
* upcoming events: CAPSI symposium: implementation of clinical practice into community settings
* chaired committee for the Tilak Award

**Secretary**:

* support CAPSI Council members by volunteering/participating at CAPSI events
* attend all meetings, take and distribute meeting minutes, and distribute meeting agenda sent from the Sr Rep
* responsible for room bookings for weekly CAPSI meetings and CAPSI events
* with the Sr. Rep, help to organize CAPSI Council dinner

**Treasurer:**

* had a powerpoint for CAPSI revenue breakdown

**IPSF Liaison:**

* maintain contact with IPSF
* help out with the student exchange program
* in charge of planning the health campaign taking place on Nov 7th
* planned IPSF Driving Range Fundraiser

**Community Education Outreach:**

* planned first year orientation in September 2012
* organized several Pharmacy Education Workshops at high schools and elementary schools in Winter 2011 term and Fall 2012 term
* several Pharmacy Education Workshops are planned to occur over the month of November 2012

**Fundraiser:**

* organized the sponsorship package for Mr Pharmacist Pageant, which will be taking place on Friday, November 23rd
* organized and planned Mr Pharmacist 2012

**PDW Fundraiser:**

* organized SSRP Summer BBQ (August 2012), The Walmart BBQ (September 2012), CAPSI T-shirt Sales, and Gala rose sales and coat check
* currently sitting on the Mr Pharmacist Planning Committee

**CAPSIL Editor:**

* responsible for organizing/editing/writing for CAPSIL (for national CAPSI council), which has four major publications each year
* initiated uCAPSIL, which is sent out every few months detailing mini-updates on upcoming Pharmacy and CAPSI Events

**IT Officer:**

* responsible for making updates on CAPSI website
* support CAPSI Council members by volunteering/participating at CAPSI events

Year Reps:

* promote CAPSI events via Facebook and classroom announcements
* 1st Year Rep: organize the 2012 CAPSI Jeopardy with the Jr Rep and is currrently on the IPSF and Mr Pharmacist Planning Committee
* 2nd year rep: organized 2012 CAPSI Compounding Competition
* 3rd year rep: organized 2012 CAPSI Patient Interviewing Competition
* 4th year rep: organized 2012 CAPSI OTC Competition and the Student Literary Competition

**CSHP liaison:**

* promotion of hospital pharmacy throughout the 2011/2012, 2012/2013 semester
* help organize the CSHP Information Session in which, Shiri talked about the CSHP Mentorship Program
* currently organizing the CSHP-CAPSI Symposium in which clinical pharmacists from various fields will be speakers

**CAPSI National**:

* Nader (Education) - general message to CAPSI members: please run for CAPSI National Council, all information on available positions are posted on the National CAPSI webpage (capsi.ca)

3. Proposed amendments to CAPSI Operations Manual 2012-13

* IT Officer Role: responsible for updating and maintaining the CAPSI UBC Facebook Page, including but not limited to   
  Motioned by: J.Tran. Seconded by: M.Chan. All in Favor. Motion Passed.
* 2nd year, 3rd year, 4th year and 1st year (if available) Roles: working together to organize at least one membership exclusive event per term   
  Motioned by: A.Sheppard. Seconded by T.Lien. All in Favor. Motion Passed.

4. CAPSI-TILAK Award: 12:25-12:30

* CAPSI-TILAK Award is awarded to the individual who displays a high degree of professionalism both within and outside the Faculty
* Presentation of Award: Sandy Mok (Alumnus), received by Katie Milbers

5. Announcing winners for Competitions: 12:30-12:40

* 1st place prize winner will be awarded $400 travel subsidy for PDW 2013
* 2nd, 3rd place prizes are gift cards to either Starbucks or AMS Food Services valued at $10 and $5 respectively
* OTC Competition:
  + 3rd place: Tina Lien (3rd Year)
  + 2nd place: Vincent Wong (4th Year)
  + 1st place: Nancy Zhou (3rd Year)
  + Participants: Jessica Tran (3rd Year), Yoshi Ito (2nd Year), David Young (2nd Year)
* Compounding Competition:
  + 3rd place team: Lianne Ho, Jessica Tran, Kenji Nakajima, Stephanie Mo
  + 2nd place team: Leanne Leung, Vivien Hu, Tim de la Torres, Candy Lee
  + 1st place team: Nancy Zhou, Tina Lien, Margaret Chan, Angela Choi
  + participants: Ricky Wu, Dan Lu, Anita Ho, HJ Chen; Mashi Alaeitafi, Moh Kazem, Alysa Pompeo, Kaiti Gatt
* PIC:
  + 3rd place: Tina Lien (3rd Year)
  + 2nd place: Nancy Zhou (3rd Year)
  + 1st place: Vincent Wong (4th Year)
  + participants: Lisa Lix, Jessica Tran
  + Thank you volunteers: Jessica Beach
  + Thank you Judges: Dr. Seto
* SLC Will be announced later this month: currently still be judged
  + Thank you to participants

6. Addressing Feedback 12:45-12:50

- PDW 2014 in Vancouver, BC: number of seats we have is dependent on membership in the previous year; what are the thoughts on mandatory CAPSI membership for all Pharmacy Students  
- longer CAPSI members will have greater chance of gaining a seat in PDW 2014

MEMBERSHIP INVOLVEMENT:

- members are more than welcomed to participate and volunteer for Community Outreach Events

- all members are more than

THANK YOU  
- Tony Seet, Dr Seto, Smita Natha, Bonnie,