**CAPSI MEETING**

**Jan 18th, 2013**

**PHRM 3116, UBC**

\_\_\_ = Important dates

\_\_\_ = new ideas  
\_\_\_ = requires action from someone

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| **Senior Rep** | Amy Le | **** | **IT Officer** | Stephanie Ho | **** |
| **Junior Rep** | Stephen Huynh | **** | **4th year rep** | Charles Yu | **** |
| Faculty Co-Advisors | Paulo Tchen  Dr K. Seto | **-**  **-** | **3rd year rep** | Shaylee Peterson | **** |
| **Secretary** | Leanne Leung | **** | **2nd year rep** | Lisa Lix | **** |
| **Treasurer** | Vivien Hu | **** | **1st year rep** | Kathy Sheng | **-** |
| **Community Ed. Coord** | Puneet Vashisht | **-** |  |  |  |
| **CAPSIL Editor** | Katie Milbers | **** | **CSHP Mem. Coord** | Yoshi Ito | **** |
| **PDW Fundraiser** | Alex Mehta | **** | **National Council** |  |  |
| **Fundraiser** | Lily Liang | **** | **VP Education** | Nader | **-** |
| **IPSF Liaison** | Jessica Tran | **** |  |  |  |

1. **Call to order (12:06PM)**

1. **Standing Business**
   1. Motion to adopt the minutes from Jan 4th, 2013.  
      Motioned by: L.Lix. Seconded by: A.Mehta. All in favor. Motion passed.
2. **New Business**
   1. CAPSI Elections: Fourth Year Reps (A. Le)

* CAPSI Fourth Year Rep elections held earlier because “special request” SPEP 4th Year Term Allocation deadline is at 9am Monday, January 21st

Fourth Year Representative Elections:

* Fall 2013/2014 (Term 1) elected 4th Year Rep: Tina Lien
* Winter 2013/2014 (Term 2) elected 4th Year Rep: Vivien Hu   
  All in favour. Motion passed.   
  1. PDW 2013 Wrap-Up (A. Le)
* UBC Pharmacy won PAW 2012 ($1000 for CAPSI and PhUS) and IPSF 2011 Health Campaign Award ($1000 for CAPSI and $500 for Little Travelers, our Charity of choice)
* Nancy Zhou (3rd Year) and Vincent Wong, PDW Competition winners, ranked 3rd in OTC and 4th place in PIC, respectively, on the CAPSI National
* PDW 2014 promotional video was presented at PDW 2013 Montreal
* CAPSI National created and passed their position statement on Entry Level PharmD, which basically supports the Entry Level PharmD (ELPD) program as long as it gives students with Bachelor of Pharmacy the ablilty to advance their knowledge to match those of ELPD   
  1. CAPSI National Elections (A. Le)
* By-elections for CAPSI National Council; there are 4 vacant positions are available on the CAPSI National Council: VP Professional Affairs, National CAPSIL Editor, National Finance Officer, and National Secretary
* all candidates interested in running in the National By-elections must contact either S.Huynh or A.Le and video record a speech and answer 3 questions; videos will be compiled and sent to National CAPSI
* UBC CAPSI members are encouraged to run for National Council By-elections to increase UBC Representation on the National Council
* currently, there are no UBC Pharmacy Representation on the CAPSI National Council
* more information about National CAPSI Council By-elections will be sent out by A.Le/S.Huynh   
  1. CAPSI UBC Membership drive, events and elections. (A. Le)
* Tuesday January 15th/Thursdays January 17th Membership Booth: great response and membership signup (6-7 new member sign-up on Tuesday and 4 new member sign-up on Thursday)
  + many inquiries about UBC CAPSI Council Elections
* Ideas for Ice Cream Social on January 21st: make the event more informal, play the PDW 2014 in the background, get CAPSI Council Members to mingle around
* Materials required for Ice Cream Social on January 21st: ice cream scoops (Amy, Leanne, Lily, Yoshi), 4-5 tubs of ice-cream (Yoshi), toppings (gummy bears, M&M candies, chocolate chip), gloves (Amy, Leanne), spoons (can get it from PhUS?)
* Role assignment for Ice Cream Social will be sent out by A.Le
* Council members who will not be present at the Ice Cream Social: L.Leung, S.Peterson, V.Hu, P. Vashisht
* there will be NO CAPSI Council Meeting on Friday, January 25th
* CAPSI Council Elections will be held on Monday, January 28th from 12pm to 1pm in PHRM 3201  
  1. BIRT that CAPSI UBC adopt the presented PDW 2013 Fundraising Committee Funds Distribution Record as guidelines for PDW travel/accommodation subsidies for eligible participants on the PDW Fundraising Committee 2011-2012.  
     Motioned by: A.Le. Seconded by: C.Yu. All in favor. Motion passed.
  2. PAW 2013 Update (S. Huynh)
* everyone on the PAW Council 2013 has been given short tasks to be accomplished by next week
* PAW Council is still looking for volunteers for PAW -- everyone please help recruit more volunteers
  1. Ice-cream social
  + Yoshi will be picking up ice-cream and toppings
  + Don’t need syrup or sprinkles
  + Get gummy bears, M&Ms, chocolate chips; whatever is on sale
  + Might be cheaper to get candy from Costco rather than a bulk store

* 1. Roundtable

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| **Position** | **Update/Announcements** |
| Sr. Rep | * Council Members: please recruit nominees for CAPSI Council Elections   - $500 will be donated to Little Travelers (from CAPSI IPFS Health Campaign Award~~s~~) |
| Jr. Rep | NTR |
| Treasurer | NTR |
| Secretary | NTR |
| 1st year Rep | n/a |
| 2nd year Rep | n/a |
| 3rd year Rep | n/a |
| 4th year Rep | n/a |
| IPSF Liaison | n/a |
| Comm. Ed. Coord. | n/a |
| CAPSIL editor | * K.Milbers will be sending out an uCAPSIL this weekend -- council members, please send K.Milbers any information/content you would like to have published in the January uCAPSIL installment |
| IT Officer | NTR |
| Fundraiser | - Button Fundraiser is scheduled to occur between January 30th and Feb 1st |
| PDW Fundraiser | NTR |
| CSHP Liaison | NTR |

* 1. Deposits  
     Motion to deposit $1000.00 as award money for winning the Health Campaign award for last year’s Counterfeit Drug Health Campaign (Oct-Nov 2011).

Motion to deposit $1000.00 as Award money for winning the Award of Professionalism for PAW 2012.  
Motioned by: A.Mehta. Seconded by: K.Milbers. All in favor. Motion passed.

* 1. Reimbursements  
     Motion to reimburse Amy Le $200.00 as a partial accommodation subsidy for PDW 2013 Montreal.   
     Motion to reimburse Stephen Huynh $600 as a partial travel and accommodation subsidy for PDW 2013 Montreal.   
     Motion to reimburse Vincent Wong $625.00 as partial travel and accommodation subsidy for winning the PIC and SLC competitions.   
     Motion to reimburse Lisa Lix $194.51 as partial travel and accommodation subsidy as parts of her efforts for Fundraising with the PDW2013 Fundraising Committee for PDW 2013 Montreal.  
     Motioned by: S.Peterson. Seconded by: K.Milbers. All in favor. Motion passed.
  2. Amendments

1. **Adjournment (12:54PM)**Motioned by: S.Peterson. Seconded by: L.Lix. All in favor. Motion passed.