CAPSI MEETING

October 23rd, 2015

PHRM 4116, UBC

1. Call to order (12:10pm) motioned to M. Yeung and seconded by M. Wong.

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| **Senior Rep** | Kevin Sin | **** | **IT Officer** | Genie Cheung |  |
| **Junior Rep** | Stephanie Song | **** | **4**th year rep | Moh Kazem | **** |
| Faculty Co-Advisors | Paulo TchenDr K. Seto | **-**- | **3**rd year rep | Ruthdol Ywaya | **** |
| **Secretary** | Louise Lau | **** | **2**nd year rep | - |  |
| **Treasurer** | Kevin Chu  | **** | **1**st year rep | Margaret Lu | **** |
| **Community Ed. Coordr** | Dwayne S. da Silva  |  |  |  |  |
| **CAPSIL Editor** | Maci Wong | **** | **CSHP Mem. Coord** | Jackson Stewart |  |
| **PDW Fundraiser** | Michelle Yeung | **** |  |  |  |
| **Fundraiser** |  Yolanda Lin | **** |  |  |   |
| **IPSF Liaison** |  Benny Sio |  |   |  |   |

1. Standing Business
	1. Motion to adopt the minutes from October 16th 2015 motioned by M. Yeung seconded by M. Wong.
2. New Business
	1. Textbook Distribution (S. Song)
		1. There are currently still some TCMA leftover to pick-up and year reps are responsible to get in contact with buyer to pick them up through email. If they do not respond, we will hang on to them and store them in the lecture hall locker.
	2. Membership Locker (K. Sin)
		1. Please see K. Sin or year reps if access to CAPSI lockers are needed. The lockers will contain backpacks, water bottles and agendas.
	3. CAPSI Competitions 2015
		1. Student Literary Challenge (M. Kazem)
			1. There are currently 14 participant signed up for this competition. The deadline for submission is set to be on Saturday Oct 24 at midnight. Moh will be emailing all participants a reminder of the deadline.
		2. Patient Interview Competition (R. Ywaya)
			1. Everything needed for the competition is ready to go. The event will be held on Tuesday Oct 27thfrom 10-12pm. There is currently only 2 spots left opened. Ruthdol will be preparing the food for the competition.
		3. OTC Competition (M. Kazem)
			1. The competition will be held on Monday, Oct 26th from 6-8pm. Standardized patients and judges are already secured. Please note that the event requires a formal dress-code.
		4. Compounding Competition (S. Song)
			1. Janice and Tony are secured as judges. There is currently one more judge needed
	4. PDW Fundraising Committee 2015 (M. Yeung)
		1. Gala Rose Sale Update: Rose sales have picked up and currently there are currently 122 orders. Rose packing will be happening next Wednesday, Oct 28th from 6-9pm in Phar 3116.
	5. Mr. Pharmacist 2015 (Y. Lin)
		1. The tickets are ready to go. Filming has be completed and Gordon Ling (4th year) will be editing the video. Budgeting may be an issue due costs associated with tech, gift cards, alcohol serving. Advertisement will be done soon through the website and other means (ie. photos, posters). There is currently no intermission activity but Melina Huang will be contacting quartet for possible intermission act.
	6. PDW Draw Evening 2015 Recap (S. Song)
		1. The draw took place last Monday. All the spots have be filled. Withdrawals need to be done before Oct 30th, 2015. Withdrawal happening after the deadline will be participant’s responsibility.
	7. CAPSI-CSHP Symposium (K. Sin)
		1. Currently there is not a finalized speaker. Will revisit this topic.
	8. CAPSI Award of Professionalism (K. Sin)
		1. Website needs to be updated. Details will be posted on the website. Year reps will be making announcements for this.
	9. CAPSI AGM (K. Sin)
		1. The tentative date is Nov 10th at 5:30 – 6:30 in Rm 1201. Food will be served at this event. All executive members are required to show up.

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| Position | Update/Announcements  |
| Sr. Rep | NTR |
| Jr. Rep | NTR |
| Treasurer | NTR |
| Secretary | Will make signs for the competition for the door to ensure nobody else access the rooms.  |
| 1st year Rep | NTR  |
| 2nd year Rep |  |
| 3rd year Rep | NTR |
| 4th year Rep | Parking for the judges will be reimbursed directly.  |
| IPSF Liaison | Regrets |
| Comm. Ed. Coord. | Regrets |
| CAPSIL editor | NTR |
| IT Officer | Regrets |
| Fundraiser | NTR |
| PDW Fundraiser | Regrets |
| CSHP Liaison  | Regrets  |

* 1. Deposits
	2. Reimbursement
	3. Amendments
	4. Payments
1. Adjournment (12:45pm) motioned by R. Ywaya and seconded by M. Lu.