**CAPSI MEETING**

**October 30rd, 2015**

**PHRM 3116, UBC**

1. **Call to order (12:06) motioned by G. Yeung and seconded by R. Ywaya**

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| **Senior Rep** | Kevin Sin | **** | **IT Officer** | Genie Cheung | **** |
| **Junior Rep** | Stephanie Song | **** | **4**th year rep | Moh Kazem | **** |
| Faculty Co-Advisors | Paulo Tchen  Dr K. Seto | **-**  - | **3**rd year rep | Ruthdol Ywaya | **** |
| **Secretary** | Louise Lau | **** | **2**nd year rep | - |  |
| **Treasurer** | Kevin Chu | **** | **1**st year rep | Margaret Lu |  |
| **Community Ed. Coordr** | Dwayne S. da Silva |  |  |  |  |
| **CAPSIL Editor** | Maci Wong | **** | **CSHP Mem. Coord** | Jackson Stewart |  |
| **PDW Fundraiser** | Michelle Yeung | **** |  |  |  |
| **Fundraiser** | Yolanda Lin | **** |  |  |  |
| **IPSF Liaison** | Benny Sio |  |  |  |  |

1. **Standing Business**
   1. Motion to adopt the minutes from October 23rd, 2015 motioned by M. Wong seconded by M. Huang.
2. **New Business**
   1. CAPSI Competitions 2015 Recap
      1. Student Literary Challenge (M. Kazem)
         1. Competition was an overall success. There were a good number of submissions this year.
      2. Patient Interview Competition (R. Ywaya)
         1. The competition was overall very successful. The competition was able to be completed within the set time frame. There was some leftover food from the event so note for next year food order can be smaller.
      3. OTC Competition (M. Kazem)
         1. The competition went smoothly. A few last minute cancellation happened but everything went well.
      4. Compounding Competition (S. Song)
         1. The event went very well. Stephanie was able to coordinate the competition with Tony very well.
   2. PDW Fundraising Committee 2015 (M. Yeung)
      1. Gala Rose Wrapping Update: The rose wrapping took almost 6 hours. All of the roses are ready to go for the gala.
   3. Mr. Pharmacist 2015 (Y. Lin)
      1. There is currently a lack of interest in the event as only 10 tickets have been sold. Year Reps to promote event to their year. The rubric has been set for the judges and the general rundown is ready.
   4. CAPSI-CSHP Symposium (K. Sin)
      1. Jackson has confirmed with David Massaro to be a speaker at the event. K. Sin is still in contact with Greg Egen to possible speak at the event. The event will be held during the last two week of November depending on speaker availability.
   5. CAPSI Award of Professionalism (K. Sin)
      1. Council members will help judge applicant essays. Kevin will be responsible for tallying up the points for rest of the application to decide the winner.
   6. CAPSI Annual General Meeting (K. Sin)
      1. The event is on Nov 10th from 5:30-6:30 at the London Drugs theatre. All council member are required to prepare a slide to introduce their position and accomplishments over the year. K. Chu is in contact with catering services to organize the food for the event. A Facebook event will be created by Stephanie.

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| **Position** | **Update/Announcements** |
| Sr. Rep | Handling award of professional. Also communicating to Dale regarding possible textbook sale. |
| Jr. Rep | Coordinating with Jennifer Chatterton about the Guy Genest-Passion for Pharmacy award. The winner will be joining PDW. |
| Treasurer | All payments that need to be submitted need to be given to Kevin Chu by Wednesday Nov 3rd. |
| Secretary | NTR |
| 1st year Rep | Regrets |
| 2nd year Rep | - |
| 3rd year Rep | NTR |
| 4th year Rep | NTR |
| IPSF Liaison | Regrets |
| Comm. Ed. Coord. | Regrets |
| CAPSIL editor | Is currently posting recaps on the Facebook page on CAPSI events and what council members are currently doing |
| IT Officer | NTR |
| Fundraiser | NTR |
| PDW Fundraiser | NTR |
| CSHP Liaison | Regrets |

* 1. Deposits
  2. Reimbursement
  3. Amendments
  4. Payments

1. **Adjournment at 12:50 motioned by Y. Lin and seconded by. M. Wong**