**CAPSI MEETING**

**October 12th, 2012**

**PHRM 3102, UBC**

\_\_\_ = Important dates

\_\_\_ = new ideas  
\_\_\_ = requires action from someone

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| **Senior Rep** | Amy Le | **** | **IT Officer** | Stephanie Ho | **** |
| **Junior Rep** | Stephen Huynh | **** | **4th year rep** | Irfan Rajani  (Term 1)  Charles Yu  (Term 2) | ****  **-** |
| Faculty Co-Advisors | Paulo Tchen  Dr K. Seto | ****  **-** | **3rd year rep** | Shaylee Peterson | **** |
| **Secretary** | Leanne Leung | **** | **2nd year rep** | Lisa Lix | **** |
| **Treasurer** | Vivien Hu | **** | **1st year rep** | Kathy Sheng | **-** |
| **Community Ed. Coord** | Puneet Vashisht | **** |  |  |  |
| **CAPSIL Editor** | Katie Milbers | **** | **CSHP Mem. Coord** | Eric Wong  Yoshi Ito | ****  **-** |
| **PDW Fundraiser** | Alex Mehta | **** | **National Council** |  |  |
| **Fundraiser** | Lily Liang | **** | **VP Education** | Nader | **-** |
| **IPSF Liaison** | Jessica Tran | **** |  |  |  |

1. **Call to order (12:08PM)**

1. **Standing Business – tabled** 
   1. Motion to adopt the minutes from October 3rd, 2012
2. **New Business**
   1. CAPSI Jeopardy Wrap-Up (S. Huynh, K. Sheng)

* K. Sheng: things went fairly smoothly and I think everyone had fun overall (positive feedback)
* 7 teams, multipurpose lab not the best space: hard to see people
* main issue was figuring out a fair way to buzz in the answers, resorted to asking one person from each group to stand up but even then it was difficult to see the groups in the back of the room  
  (NEXT YEAR: better to have it in the lecture hall, ask AV crew to see if they can activate one buzzer/microphone at one time so organizers can tell more accurately who buzzed in first)
* Stephen was the host & asked questions while Kathy recorded scores & gave Stephen the answers
* could not play Jeopardy music even though it did work when we tested it out in the beginning.
* there were complains that there were no second place prizes   
  1. Alumni T-Shirt Sales (A.Le)
* Amy has told Arti that Alumini T-shirt sales will be passed onto the PDW Fundraising Committee as a fundraising initiative - PDW fundraising committee will be keeping any profits generated from t-shirt sales; CAPSI will receive the revenue to cover the original cost of printing the t-shirts
* Paulo suggested setting up a booth to sell t-shirts on October 27th during the Preceptor Workshop
* Preceptor Workshop will be held from 9am to 3pm, registration will start at 8:15am (please go to the OEE website for more information about the Workshop Schedule)
* approximately 106 registered (potential) preceptors are anticipated to attend, some are coming from the island or up north making this a good opportunity for them to purchase Alumni T-shirts as memorabilia
* interest for the shirts from participants is hard to say and may depend on the price and if they like the design of the t-shirt; Paulo is willing to do a plug for CAPSI to introduce the t-shirts and why CAPSI is selling them via OEE website/email/during the session
* setting up an ordering system (pay online and pickup during the session) may be harder to deliver, perhaps send Paulo pictures of the t-shirt and he will post it on the OEE website and provide a hyperlink to the OEE website with the details about the t-shirts in the final Preceptor Workshop email he will send to all the preceptors (preceptors who are interested can respond to the email with their interest so that PDW fundraising committee can gauge what the sales will be like)

* 1. Competitions Update (Year Reps)
* national council members (Amy, Stephen, Nader) and competition organizers from the local executive council cannot compete in competitions
* COMPOUNDING COMPETITION: there will be 3 pharmacist judges in total (including Tony)
* PIC COMPETITION: Dr. Seto has been confirmed as the judge for PIC and only 1 person has signed up for this competition
* Competition Prizes: $250 from National Council and $150 from Local Council will be awarded to competition winners
* winners of multiple competitions will receive subsidy for one single PDW registration fee, hence total monetary prize will not be in multiples of $400 (it will be less than that)
* send Chris Cook the CAPSI Competition Poster for posting in the Pharmacy Building as a digital signage
* don’t need a huge amount of paper posters; maybe just a few to post on our locker
  + can be printed at WOOD for $0.40/page instead of $2/page at Staples
* materials for all the CAPSI PDW Competitions will be arriving during the week of October 15th
  1. Mr. Pharmacist Pageant Committee Update (L. Liang)
* Lily is currently working on the poster and getting more sponsors
* HSSA has agreed to promote Mr. Pharmacist on their website
* Judges: Colleen, Dr. Seto, and “executive sponsor”

IDEAS:

* suggestions to have interdisciplinary involvement from dental and medicine faculties for Mr. Pharmacist
* successful interdisciplinary involvement this year can potentially expand Mr. Pharmacist into an interdisciplinary event in the following years – Mr. Health Sciences (?)
* want to encourage more fraternity involvement, having fraternity members participate as contestants
* allow contestants to campaign: the more people they can bring to the event the more “bonus points” they will receive – threshold/levels should be developed to correlate to how many points they will be awarded and tracked at the entrance (eg: bringing 15 people to the event will equate to 1 bonus point)
  + this can include people from outside the faculty brought in by the contestant as well
  1. BIRT CAPSI UBC creates the IPSF Health Champaign Organizing Committee 2012, which consists of the IPSF Liasion (Jessica Tran) acting as Chair, CAPSI Sr. Rep (Amy Le), CAPSI Jr. Rep (Stephen Huynh), at least 1 Council member (Kathy Sheng), and any interested General CAPSI Members –**tabled**
  2. Revenue from CAPSI-IPSF Fundraiser: was to be donated to Little Travelers (A. Le, J. Tran)
* donation to Little Travellers will be held off until after Mr. Pharmacist since total profit from IPSF Fundraiser on October 2nd was $36
  1. Operation: Membership Drive – **tabled**
  2. Council Dinner (L. Leung)
* DATE and TIME: Friday, November 16th at around 6pm
* PLACE: Candia Taverna
* MENU: <http://candiataverna.com/delivery/>
* there will be a short meeting before dinner
  1. Roundtable

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| **Position** | **Update/Announcements** |
| Sr. Rep | * **CSHP Meeting update (Oct 9):** everyone liked Careers Avenue but would have preferred to be put closer to the hospital pharmacy booths so that all the health authority booths were in the same area * **CPhA Lunch and Learn update:** Wednesday November 21st – food will be provided |
| Jr. Rep | * **Symposium Update**: date has been moved to Friday, November 16th from 12pm to 1pm – the speaker will be possibly two Clinicare pharmacist (clinical pharmacist who works within the community whose sole role is to provide patient specific care) * **PhUS/Interclub meeting update:** Did not attend PhUS meeting due to CAPSI Jeopardy Competition and the Interclub meeting was cancelled |
| Treasurer | * + reimbursements are ready for pickup by next week   + need memo from Jessica |
| Secretary |  |
| 1st year Rep | * picked up grouse mountain gift card for IPSF Driving Range Fundraiser and has given the gift card to Jessica * will make FB and class announcements about CAPSI Competitions |
| 2nd year Rep | NTR |
| 3rd year Rep | NTR |
| 4th year Rep | NTR |
| IPSF Liaison | NTR |
| Comm. Ed. Coord. | NTR |
| CAPSIL editor | NTR |
| IT Officer | NTR |
| Fundraiser | NTR |
| PDW Fundraiser | * + Starbucks coffee has a cooperate program – Alex will get more details   + offer Starbucks coffee by donation during CAPSI events or during Pharmacy class hours as a PDW Fundraiser |
| CSHP Liaison | NTR |

* 1. Deposits

Motion to deposit $4140.00 as PDW 2013 Registration Fee to be transferred to the PDW 2013 planning committee.  
Motioned by: I.Rajani. Seconded by: S.Peterson. All in favor. Motion passed.

* 1. Reimbursements  
     Motion to reimburse Puneet Vashisht $100.00 for purchasing food and supplies for the Ice Cream Social.

Motion to reimburse Jessica Tran $30.00 for purchasing gift cards for the CAPSI-IPSF Driving Range Fundraiser.

Motion to reimburse Stephanie Ho $78.64 for the cost of renewing the CAPSI Website Domain.   
Motioned by: L.Lix Seconded by: A.Mehta. All in favor. Motion passed.

* 1. Amendments

None

1. **Adjournment (12:55PM)**Motioned by: S.Peterons. Seconded by: S.Huynh. All in favor. Motion passed.