**CAPSI MEETING**

**September 28th, 2012**

**PHRM 3102 UBC**

\_\_\_ = Important dates

\_\_\_ = new ideas  
\_\_\_ = requires action from someone

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| **Senior Rep** | Amy Le | **** | **IT Officer** | Stephanie Ho | **** |
| **Junior Rep** | Stephen Huynh | **-** | **4th year rep** | Irfan Rajani  (current 3rd)  Charles Yu (current 3rd) | ****  **-** |
| Faculty Co-Advisors | Paulo Tchen  Dr K. Seto | ****  **-** | **3rd year rep** | Shaylee Peterson | **** |
| **Secretary** | Leanne Leung | **** | **2nd year rep** | Lisa Lix | **** |
| **Treasurer** | Vivien Hu | **** | **1st year rep** | Kathy Sheng | **-** |
| **Community Ed. Coord** | Puneet Vashisht | **-** |  |  |  |
| **CAPSIL Editor** | Katie Milbers | **-** | **CSHP Mem. Coord** | Eric Wong | **-** |
| **PDW Fundraiser** | Alex Mehta | **** | **National Council** |  |  |
| **Fundraiser** | Lily Liang | **-** | **VP Education** | Nader | **-** |
| **IPSF Liaison** | Jessica Tran | **** |  |  |  |

1. **Call to order**

1. **Standing Business**
   1. Motion to adopt the minutes from September 21st, 2012  
      Motioned by S.Huynh. Seconded by L.Lix. All in favour. Motion passed.
2. **New Business**
   1. Open House T-shirt sales Update (K. Milbers)

* sold 9 to 10 shirts at 20$/shirt, lots of shirts left (~200)
* Arti will buy volunteer shirts – Vivien to make invoices
* must sell all shirts by January 2013, willing to sell shirts at cost ($11/shirt)
* IDEAS: promote to students and sell at cheaper price $15/shirt, give away as prizes to PDW Competition judges, have an online ordering system so we don’t have to waste manpower/time to man booths
* FEEDBACK on shirts: issue with “OPENED”…students want shirt that is more plain
* Paulo willing to ask Dr Kim-Sing if she would be interested in having shirts to be sold during preceptor workshop and engagement sessions (Amy needs to drop off a shirt sample)   
  1. Careers Avenue (A. Le, S. Huynh)
* still need volunteers to set up (2nd years or 1st years!)
* tours for exhibitors will take place at around 5pm or 5:30pm to 6pm, during keynote speaker
* maximum 10 volunteers needed: Shaylee, Lisa, Stephanie, Leanne
* Amy will be facilitating the keynote in PHRM 1101, someone needs to be in charge of the volunteers (Lisa??)
* please advertise by writing on the white board during class 🡪 screen at the atrium is not ready yet
* IDEA for next time: put info on the easel boards outside the Practice Lab so students walking by would see them upcoming events
* FOOD: need to check with Tony, everyone will have food!
  1. CAPSI-IPSF Driving Range Fundraiser
* Tuesday, October 2nd at 5:30pm
* Year Reps, PLEASE ADVERTISE in class
* Door Prizes: $100 Grouse Mountain Gift Card
* Pfizer is the sponsor (donated $100), we must advertise during event
  1. Standing Committees:
     1. Mr. Pharmacist Planning Committee – tabled
  2. Mr. Pharmacist Update (L. Liang)
* Video Shoot: weekend of Oct 20th 🡪 promo videos will be posted online, one new one per week
* In-class Promotional Video: short video will be shown in class, ~one week before event
* Partnership for food and alcohol sales: with kappa psi
* Video Feedback: long one was a bit too long (member did not really get the video), short one was good
* Tasks: AV (Amy will send info to Lily), ticket printing (Gabby)
  1. CAPSI Sponsorship (A. Le)
     1. Sponsorship package
     2. Meeting with Scotiabank –Rob.
* sponsorship representative on Campus
* this year, PhUS and CAPSI will have separate sponsorship packages as this will ensure that whatever has been promised to the sponsors will be executed
* Scotiabank is interested in sponsoring the CAPSI Symposiums ($600 total for both symposiums), will get back to us by mid October  
  1. CAPSI Competitions (A. Le, S. Huynh)
* Year Reps and CAPSI Competition Organizers, please put in your event times for your CAPSI Competitions
* link will be sent out next week
  + 1. Jeopardy – Pfizer sponsored: $150
  1. CAPSI membership event Term 1 (Year Reps) – Tabled
  2. Council Dinner (L. Leung)
* doodle/poll will be sent out next week as to which time/place is preferred
* IDEAS: order in (potluck), have sushi (One Sushi on Campus), go to a restaurant close to campus
  1. Roundtable

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| **Position** | **Update/Announcements** |
| Sr. Rep | * AGM changed to October 31st from 12pm-1pm: deadline to send in names for PDWPC 2012 is November 1st   PDW 2013:   * PDW Info Session: 32 people attended and have been receiving phone calls and emails from people are interested * 5 PDW ballots have been received, total of 47 seats available (37 general and 10 competition seats) * PDW will most likely sold out in first/second round |
| Jr. Rep | * TILAK meeting next Friday 12-1pm * Jeopardy Competition: Oct 10th, 12pm-1pm * AV: ask Jamal * Run for the Cure: Sunday, September 30th |
| Treasurer | * $2988.66 payment for Council and Open house T-shirts – Paid to GRAFICA T-shirts as per the UBC Pharmacy agreement with GRAFICA * each shirt was about $11 |
| Secretary | NTR |
| 1st year Rep | n/a |
| 2nd year Rep | NTR |
| 3rd year Rep | * will receive information for PIC and OTC Competition on Oct 5th |
| 4th year Rep, 4th yr | * will receive information for Compounding Competition on Oct 1st |
| IPSF Liaison | * IPSF information session on Wednesday, October 3rd (PHRM 3201) |
| Comm. Ed. Coord. | NTR |
| CAPSIL editor | n/a |
| IT Officer | * renewed domain for CAPSI website – will provide receipt next week |
| Fundraiser |  |
| PDW Fundraiser | NTR |
| CSHP Liaison | n/a: at information session |

* 1. Deposits

Motion to deposit $1800 membership money  
Motioned by: A.Mehta. Seconded by: S.Huynh. All in favor. Motion Passed.

* 1. Reimbursements

Motion to reimburse L. Leung $60.77 for purchasing supplies for the ice cream social.   
Motioned by: I. Rajani. Seconded by: S.Peterson. All in favor. Motion Passed.

* 1. Amendments

None

1. **Adjournment (12:52PM)**Motioned by: L.Lix. Seconded by: J.Tran. All in favor. Motion passed.