CAPSI MEETING

March 11th, 2016

PHRM 3116, UBC

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Senior Rep** | Stephanie Song | **** | **IT Officer** | Margaret Lu | - |
| **Junior Rep** | Jerold Chu | **** | **Community Education Coordinator** | Willie Bao | **** |
| Faculty Co-Advisors | Paulo T. Chen  Dr K. Seto | -  - | **CAPSIL Editor** | Anik Mukhuri | - |
| **Secretary** | Dorothy Lau | **** | **IPSF Liaison/Rep** | Henry Gong | - |
| **Treasurer** | Kevin Chu | **** | **4**th year rep | Viktor Kalashnikov | **** |
| **Vice-Treasurer** | Michelle Yeung | **** | Yolanda Lin | **** |
| **Sponsorship Coordinator** | Louise Lau | **** | **3**rd year rep | Michael Ni | - |
| **PDW Fundraiser** | Maci Wong | **** | **2**nd year rep | Monique Theriault | **** |
| **CAPSI Fundraiser** | Lucy Zhang | **** | **1**st year rep | --- | - |
|  |  |  | **CSHP Representative** | --- | - |

LEGEND:

Events that will take place soon

1. Call to order (12:07pm)
2. Standing Business
   1. Motion to adopt the meeting minutes from March 4th, 2016 motioned by V. Kalashnikov and seconded by M. Wong. All in favour. Motion passed.
3. New Business
   1. **PAM Updates (S. Song).**
      1. There is a new document that will be shared with CAPSI Council for all the events we have planned so far for CAPSI.
      2. CAPSI Symposium Mar. 14th from 5:30-7 pm in London Drugs Theatre Room 1201: mandatory for CAPSI members to attend (J. Chu). Please invite your friends using the Facebook link and click “Going” on Facebook.
      3. Our hash-tag is #PAM2016. Please use this hash-tag when posting or sharing PAM-related news as this hash-tag is the one that CSHP would like us to use.
      4. PAM Events:
         1. Health Fair is still occurring on Wednesdays and it will continue running for the next 3 weeks
         2. Pharmacy Showcase: On Mar. 16th **and** Mar. 30th; pharmacy students will be performing or showcasing their talents. V. Kalashnikov plans to approach some faculty members including Dr. Frankel, Dr. Loewen, and Dr. Pearson.
         3. Pharmacy Information Evening: Wed. Mar. 23rd; in collaboration with Pre-Pharmacy Society, the event talks about the Pharmacy program for any friends interested in applying to Pharmacy. You may also let S. Song know if you have friends interested and she can provide you with more information.
         4. Volunteering for The Fair: please contact Kevin Kim or Chuchu Jiang for scheduling. (Originally, The Fair was scheduled from 11-2 pm but the Volunteer Coordinator cannot stay until 2 pm so the schedule has been shifted). Contact S. Song if you are interested in volunteering for PAM; contact V. Kalashnikov if interested in performing.
   2. **PAM Symposium (J. Chu)**
      1. Event is on Mar. 14th, 2016, from 5:30-7 pm. There will be 2 speakers and one of them is John from Howe Sound Pharmacy and the other is Greg Becotte, a graduate from University of Waterloo. Speakers will talk about their personal experiences in rural communities, the challenges they faced, and how practice in rural communities differs from that of urban communities. Please RSVP on the Facebook event page if planning to go.
      2. Food will be provided and will likely be ordered from Pita Pit. Gift cards have been bought as gifts for the speakers. Thank you letters have been written up.
      3. Invite your friends to the event if you can. Maybe around 5 o’ clock: Louise, Willie, Jerold, and Stephanie will help pick up the food.
      4. UBC Parking for speakers: J. Chu would like to pay for UBC Parking for the speakers and V. Kalashnikov can help with that.
   3. **Reimbursements Orientation (K. Chu)**
      1. Will be held after the meeting today for around 30 minutes
         1. M. Yeung will explain most of it and K. Chu will explain how to use Square afterwards
   4. **De-Stressing Event with Kappa-Psi (L. Zhang)**
      1. Event originally planned to be Mar. 24th **BUT** 2nd years have a social event on that day
      2. Mar. 31st is also OK; will now shift event to Mar. 31st, perhaps set-up as a PAM Wrap-Up event

|  |  |
| --- | --- |
| Position | Update/Announcements |
| Sr. Rep | - CAPSI Website: “This site may be hacked” 🡪 Something that M. Lu can look over  - Missing Council photos for certain council members  - S. Song and J. Chu will attend Exec Orientation for AMS next week for 5 hours |
| Jr. Rep | - Contacted Diane from TEVA regarding CAPSI-TEVA Strategic Seminar and she will get back to him towards the end of the year  - Reply from the Plaque place in Kitsilano; open M to F 9-5 pm; V. Kalashnikov will pick it up |
| Treasurer | - Everyone should all join AMS ORGSYNC |
| Vice-Treasurer | --- |
| Sponsorship Coordinator | - Talked with Sahil, the Sponsorship Coordinator on PHUS  - He suggested wanting a list of our sponsors so that when CAPSI joins with PHUS, we can ask for larger sums of money from sponsors  - J. Chu will send L. Lau some sponsors information, like TEVA and Apotex  - L. Lau can talk to Kevin Sin about Sponsors information |
| Secretary | - Just message D. Lau if you’re absent from meetings from now on  - D. Lau will try to message S. Song and J. Chu a day before the meeting for the list of people who are not going |
| 1st year Rep | --- |
| 2nd year Rep | --- |
| 3rd year Rep | --- |
| 4th year Rep | --- |
| IPSF Liaison | --- |
| Comm. Ed. Coord. | Summer Peer Review Session:  - Dr. Pearson and Dr. Jarvis-Selinger gave tentative thumbs-up for the event but if it is a student-organized event, we don’t need faculty approval  - Coordinate with Jennifer Chatterton who has been sick recently but will be in touch with her when she comes back  - How the 1st year curriculum matches up with the content of upper years: would be good to receive the detailed syllabus from upper years 🡪 J. Chu will send 2nd years’ material and K. Chu or Y. Lin will send theirs to W. Bao by Sunday  - The 4th year material/syllabus will come from Lateesha |
| CAPSIL editor | --- |
| IT Officer | - Updates from Margaret, who cannot come to the meeting today:  - Sahil and Margaret haven’t talked about hoodies yet. Crewnecks will be either $32.06 + tax for left chest, full back and right sleeve in one colour or $26.64 + tax for just left chest and full back from entriy which is the best rate that Margaret has found  - The website is being updated, if you aren't cool with Margaret using your fb picture and haven't had your picture taken, send her something (y.margaret.lu@gmail.com)  - Email forwarders are still unilateral and Margaret doesn’t think they will work unless we switch providers; GoDaddy email is just poorly configured for this. |
| Fundraiser | --- |
| PDW Fundraiser | --- |
| CSHP Liaison | --- |

* 1. Deposits
  2. Reimbursement
     1. Motion to reimburse $50.00 to J. Chu for purchasing Starbucks gift cards for the 2 Symposium speakers. Motioned by M. Theriault, seconded by V. Kalashnikov. J. Chu has abstained. All in favour. Motion passed.
  3. Amendments
  4. Payments

1. Adjournment motioned by L. Lau and seconded by D. Lau (12:42 pm). All in favour. Motion passed.