CAPSI MEETING

February 12th, 2016

PHRM 3116, UBC

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| **Senior Rep** | Stephanie Song | **** | **IT Officer** |  Margaret Lu | **** |
| **Junior Rep** | Jerold Chu | **** | **Community Education Coordinator** | Willie Bao | **** |
| Faculty Co-Advisors | Paulo T. ChenDr K. Seto | -- | **CAPSIL Editor** | Anik Mukhuri | **-** |
| **Secretary** | Dorothy Lau | **** | **IPSF Liaison/Rep** | Henry Gong | **-** |
| **Treasurer** | Kevin Chu  | **** | **4**th year rep | Viktor Kalashnikov | **** |
| **Vice-Treasurer** | Michelle Yeung  | **** | Yolanda Lin | **** |
| **Sponsorship Coordinator** | Louise Lau | **** | **3**rd year rep | Michael Ni | **** |
| **PDW Fundraiser** | Maci Wong | **** | **2**nd year rep | Monique Theriault | **** |
| **CAPSI Fundraiser** | Lucy Zhang | **** | **1**st year rep | --- | - |
|  |  |  | **CSHP Representative** |  --- | - |

1. Call to order (12:08pm)
2. Standing Business
	1. Motion to adopt the meeting minutes from February 5th, 2016 motioned by M. Wong and seconded by M. Ni
3. New Business
	1. New Council Turnover Documents (J. Chu).
		1. New council members who have not yet received turnover documents should ask or contact their predecessors for them.
	2. Turnover Dinner (K. Chu)
		1. All council members should ensure that they have filled out the online Doodle indicating their availability for dinner. For those who are not available or who are not going, still write a response on the doodle please in order to facilitate reservations (K. Chu).
			1. Dinner will likely be on Saturday, Feb. 20th, but final date will be confirmed later and prices will be around $15 (K. Chu)
	3. Yearbook Photo (J. Chu)
		1. Yearbook would like to have a group photo of the council.
	4. CAPSI Swag (K. Sin)
		1. M. Lu and K. Chu are now in charge ordering swag (e.g. T-shirts, hoodies) for CAPSI council
			1. General consensus from council members in attendance is preference of hoodies over T-shirts but will need to pay extra $20-25 to order hoodies (K. Chu)
			2. T-shirt ordering discount via Entropy company (K. Chu)
			3. Ask high-school friend who has a printing company for price quote (M. Lu)
	5. Practice Questions with Discount for 4th Years taking PEBCs (K. Sin)
		1. National obligations done by Junior and Senior Rep (J. Chu and S. Song) to obtain discounted practice questions from Agro-Health
	6. Kappa-Psi: Arts and Crafts and Yoga Session Fundraiser (L. Zhang)
		1. These fundraising sessions are collaborated with Kappa-Psi and involve de-stressing purposes; details TBD.
	7. Retreat-Debrief about Planning/Improvements for Next Year (M. Yeung)
		1. Preference to be done in April likely (K. Chu) but will not be jointed with PHUS if held in April (K. Sin)
	8. Community Outreach Peer Review Summer Sessions Survey (W. Bao)
		1. All council members please fill out the surveys accessible on Facebook pharmacy year pages

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| Position | Update/Announcements  |
| Sr. Rep | NTR |
| Jr. Rep | NTR |
| Treasurer | Square has better rates (2.65) than Rezgo (~5.6); a lot of sales can now be done on electronic devices 🡪 more information for Fundraisers later; looking to see if textbooks can be done this way.  |
| Secretary | NTR |
| 1st year Rep | NTR |
| 2nd year Rep | NTR |
| 3rd year Rep | NTR |
| 4th year Rep | NTR |
| IPSF Liaison | Regrets |
| Comm. Ed. Coord. | See New Business |
| CAPSIL editor | NTR |
| IT Officer | Margaret is making g-mails |
| Fundraiser | Regrets (went to PAM meeting) |
| PDW Fundraiser | NTR |
| CSHP Liaison  | Regrets |

* 1. Deposits
	2. Reimbursement
	3. Amendments
	4. Payments
1. Adjournment motioned by M. **Lu** and seconded by M. Ni (12:45pm).