CAPSI MEETING

January 15th, 2015

PHRM 3116, UBC

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| **Senior Rep** | Kevin Sin | **** | **IT Officer** | Genie Cheung | **** |
| **Junior Rep** | Stephanie Song | **** | **4**th year rep | Moh Kazem |  |
| Faculty Co-Advisors | Paulo Tchen  Dr K. Seto | **-**  - | **3**rd year rep | Ruthdol Ywaya | **** |
| **Secretary** | Louise Lau | **** | **2**nd year rep | - |  |
| **Treasurer** | Kevin Chu | **** | **1**st year rep | Margaret Lu |  |
| **Community Ed. Coordr** | Dwayne S. da Silva |  |  |  |  |
| **CAPSIL Editor** | Maci Wong | **** | **CSHP Mem. Coord** | Jackson Stewart |  |
| **PDW Fundraiser** | Michelle Yeung |  |  |  |  |
| **Fundraiser** | Yolanda Lin | **** |  |  |  |
| **IPSF Liaison** | Benny Sio | **** |  |  |  |

1. Call to order (12:02)
2. Standing Business
   1. Motion to adopt the meeting minutes from November 27th, 2015 motioned by K. Chu and seconded by M. Wong.
3. New Business
   1. PDW Recap (K. Sin and S. Song)
      * 1. PDW overall went extremely well. We were able to represent UBC on a national level by winning the Pharmafacts Bowl and the Student Literacy Challenge.
   2. IPSF (B. Sio)
      * 1. There were approximately 5 UBC student who applied to IPSF this cycle, of which one student will be exchanging to Taiwan this summer. For the upcoming term, Benny wants promote the program more, potentially through upcoming PAM.
   3. PAM Updates (S. Song)
      * 1. Elaine and Stephanie have be discussing the preliminary stages of PAM. They are currently in the process of recruiting sponsors and other clubs to attend the events. They will likely connect with alumni networks and utilize other pharmacist contacts.
        2. A friendly reminder that anything that is being planned will need to be discussed with the faculty as the may have various policies regarding our events.
        3. There is a room and locker in the old SUB that can be used for storage during PAM. Please ask Kevin C. or Kevin S. for more details
        4. PAM will be held in the NEST as well as off locations this year
        5. Stephanie will connect with Jane, previous PAM fundraiser, to gather more information on sponsorship.
   4. Turnover Documents (K. Sin and S. Song)
      * 1. Turnover documents should be in progress for all members. The final products will be uploaded onto Google drive so that all the information is retained and on record. The tentative deadline will be the end of this month.
   5. Turnover Dinner (K. Chu)
      * 1. Dinner will be after election. Each member will likely be paying ~$15 for the dinner. More details to come later
   6. Upcoming Elections (K. Sin and S. Song)
      * 1. Elections will be held on the last week on January 28 at 5:30pm. Louise will book a room (London Drugs Theatre) for the event.

Motion to move into camera motioned by S. Song and seconded by M. Yeung (12:38pm)

Motion to move out of camera motioned by Melina Huang and seconded by M. Yeung (12: 45pm)

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| Position | Update/Announcements |
| Sr. Rep | Managing the details relating to mock OSCE |
| Jr. Rep | NTR |
| Treasurer | In the process of reimbursing PDW related amounts. Please go pick up your money. |
| Secretary | NTR |
| 1st year Rep | Regrets |
| 2nd year Rep | - |
| 3rd year Rep | NTR |
| 4th year Rep | NTR |
| IPSF Liaison | NTR |
| Comm. Ed. Coord. | Regrets |
| CAPSIL editor | NTR |
| IT Officer | NTR |
| Fundraiser | NTR |
| PDW Fundraiser | NTR |
| CSHP Liaison | Regrets |

* 1. Deposits
  2. Reimbursement motioned by M. Yeung seconded by M. Wong
     1. Motion to reimburse $536.47 to K. Chu PDW 2016 Pharmafacts Bowl Clothing
     2. Motion to award $400.00 to K. Chu, R. Shen, B. Sio, and C. Nhan, respectively for winning the UBC Compounding Competition 2015.
     3. Motion to award $400.00 to V. Kalashnikov for winning the UBC OTC Competition 2015.
     4. Motion to award $400.00 to L. Lau for winning the UBC SLC Competition 2015.
     5. Motion to award $400.00 to B. Caruth for winning the UBC PIC Competition 2015.
     6. Motion to award $220.00 to V. Kalashnikov for winning UBC Mr. Pharmacist 2015.
  3. Amendments
  4. Payments

1. Adjournment motioned by G. Cheung and seconded by M. Yeung (12:54pm).