**CAPSI MEETING**

**November 27th, 2015**

**PHRM 3116, UBC**

|  |  |  |  |  |  |
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| **Senior Rep** | Kevin Sin | **** | **IT Officer** | Genie Cheung |  |
| **Junior Rep** | Stephanie Song | **** | **4**th year rep | Moh Kazem | **** |
| Faculty Co-Advisors | Paulo TchenDr K. Seto | **-**- | **3**rd year rep | Ruthdol Ywaya |  |
| **Secretary** | Louise Lau | **** | **2**nd year rep | - |  |
| **Treasurer** | Kevin Chu  |  | **1**st year rep | Margaret Lu | **** |
| **Community Ed. Coordr** | Dwayne S. da Silva  |  |  |  |  |
| **CAPSIL Editor** | Maci Wong | **** | **CSHP Mem. Coord** | Jackson Stewart |  |
| **PDW Fundraiser** | Michelle Yeung | **** |  |  |  |
| **Fundraiser** |  Yolanda Lin | **** |  |  |   |
| **IPSF Liaison** |  Benny Sio |  |   |  |   |

1. **Call to order (12:10pm)**
2. **Standing Business**
	1. Motion to adopt the meeting minutes from November 13th, 2015 motioned by M. Lu and seconded by M. Kazem.
3. **New Business**
	1. CAPSI-CSHP Symposium Recap (K. Sin)
		* 1. Overall a succesful event. Both speakers gave informative talks and students were engaged. Most students stayed until the very end and interacted with the speakers.
			2. Pita pit was served as dinner.
			3. The door prize winners will be contacted by Jackson Stewart. He will also follow up with the speakers and ask for feedback.
	2. PDW Updates (K. Sin)
		* 1. List of delegates are finalized (32 students).
			2. Steph will be posting information on room bookings. Our council will be needing to design a t-shirt for Pharmafact.
	3. Next Term at a Glance (K. Sin and S. Song)
		* 1. Next meeting will be on Friday, Jan15th. Members please work on turnover reports

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| **Position** | **Update/Announcements**  |
| Sr. Rep | NTR |
| Jr. Rep | NTR |
| Treasurer | Regrets  |
| Secretary | NTR |
| 1st year Rep | NTR |
| 2nd year Rep | - |
| 3rd year Rep | Regrets |
| 4th year Rep | NTR |
| IPSF Liaison | Regrets |
| Comm. Ed. Coord. | Regrets |
| CAPSIL editor | Will take a photo during our next meetings  |
| IT Officer | NTR |
| Fundraiser | NTR |
| PDW Fundraiser | NTR |
| CSHP Liaison  | Regrets |

* 1. Deposits
	2. Reimbursement motioned by M. Wong and seconded by K. Sin
		1. Motion to reimburse $106.60 to Stephanie S. for representing CAPSI at the CSHP-AGM 2015
		2. Motion to reimburse $50.00 to Stephanie S. for representing CAPSI at the CSHP-AGM 2015
	3. Amendments
	4. Payments
1. **Adjournment motioned by M. Wong and seconded by M. Lu and abstained by M. Kazem**