



**CAPSI Meeting
 December 1, 2017
 UBC Pharmaceutical Sciences Building – Room 3116**

Senior Representative	Jerold Chu	P	IT Officer	Cynthia Ramasubbu	P
Junior Representative	Ada Mew	P	Community Education Coordinator	Michelle Le	P
Secretary	Lucy Zhang	P	IPSF Liaisons	Henry Gong	R
Treasurer	Riaaz Lalani	P	4th Year Representatives	Ben Kwong	P
				Nolan Lee	R
				Nick Halim	-
Vice-Treasurer	Iris Luo	P	3rd Year Representative	Monique Theriault	P
Sponsorship Coordinator	Sandy Baptie	P	2nd Year Representative	Manvir Mehanger	P
PDW Fundraising	Annie Wu	P	1st Year Representative	Katie Bishop	P
Fundraiser	Stephanie Leung	R	Faculty Advisors	Dr. Kathy Seto	R
				Paulo T. Chen	R

P – Present, A – Absent, R – Regrets, L – Late

1. Call to order at 12:05PM motioned by M. Theriault seconded by S. Baptie.

2. Standing Business

2.1. Motion to adopt the meeting from Nov 24th, 2017 motioned by M. Theriault seconded by K. Bishop.

3. New Business

3.1. Election Results (J. Chu)

3.1.1. Ada has been elected as the new senior representative and Katie as the new junior representative

3.1.2. Will be doing transitions through December

3.1.3. National will transition after PDW

3.2. Competition and Award Winners (J. Chu)

3.2.1. Year reps to help with handing out the awards to winners that didn't come out to the AGM

3.3. AGM Recap (A. Mew, J. Chu)

3.3.1. Happened on the same day as four other events; will talk with the future PhUS internal about better coordination

3.3.2. Future improvement: spacing out EOB scheduling

3.4. CMI Framework (J. Chu)

3.4.1. Will send it out next week to all council members to make suggestions



3.4.2. Will aim to present in January after PDW

3.4.3. Taking part in initiatives that will benefit all students (ie pharmacist's letter)

3.4.4. If anyone wants to get involved with drafting the framework or have any suggestions, please let Jerold know

3.4.5. Will be implemented to the class of 2022

3.4.6. Potential for opt out option for when this is first implemented

3.5. IPSF Host Letter (H. Gong)

3.5.1. Motion to table item "3.5 IPSF Host Letter" until January 5, 2018. Motioned by A. Mew, seconded by S. Baptie. No objections. Motioned approved.

3.6. Christmas Wrap Up Party (A. Mew)

3.6.1. Will probably be on campus

3.6.2. Ada has posted a new poll on Facebook - please fill it out

Roundtable

Position	Update/Announcements
Senior Representative	<ul style="list-style-type: none"> - last meeting with Jerold! ☺ - will be coming back on campus in January to help out - if anyone is interested for National, we're still looking for a VPPA (vice president professional affairs), VP communications, and finance officer → if interested let Jerold or Ada know and they will record you
Junior Representative	<ul style="list-style-type: none"> - if you have any ideas on how to improve for next year, please feel free to message Ada over the break
Secretary	NTR
Treasurer	<ul style="list-style-type: none"> - reimbursements not given to Riaaz today will have to wait until January - please get receipts to Iris or Riaaz within 30 days of events - please pick up your reimbursements on time
Vice-Treasurer	NTR
Sponsorship Coordinator	NTR
PDW Fundraising	NTR
Fundraising	Regrets
IT Officer	NTR
Community Education Coordinator	<ul style="list-style-type: none"> - smoking cessation event at Metrotown on January 6 from 11AM-5PM
IPSF Liaisons	NTR
4 th Year Representatives	Regrets
3 rd Year Representative	NTR



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2 nd Year Representative	NTR
1 st Year Representative	NTR

4. Reimbursements

5. Amendments

6. Payments

7. Adjournment at 12:41PM motion by S. Baptie seconded by C. Ramasubbu.