



**CAPSI Meeting
 January 5, 2018
 UBC Pharmaceutical Sciences Building – Room 3116**

Senior Representative	Ada Mew	P	IT Officer	Cynthia Ramasubbu	P
Junior Representative	Katie Bishop	P	Community Education Coordinator	Michelle Le	P
Secretary	Lucy Zhang	P	IPSF Liaisons	Henry Gong	P
Treasurer	Riaaz Lalani	P	4th Year Representatives	Ben Kwong	P
				Nolan Lee	-
Vice-Treasurer	Iris Luo	P	3rd Year Representative	Nick Halim	L
				Monique Theriault	P
Sponsorship Coordinator	Sandy Baptie	P	2nd Year Representative	Manvir Mehanger	P
PDW Fundraising	Annie Wu	P	1st Year Representative	Katie Bishop	P
Fundraiser	Stephanie Leung	R	Faculty Advisors	Dr. Kathy Seto	R
				Paulo T. Chen	R

P – Present, A – Absent, R – Regrets, L – Late

1. Call to order at 12:06PM motioned by B. Kwong seconded by M. Theriault.

2. Standing Business

2.1. Motion to adopt the meeting from Dec 1st, 2017 motioned by I. Luo seconded by M. Theriault.

3. New Business

3.1. PDW 2018 (A. Mew)

3.1.1. Year reps please remind winners that they will be going to their competition on Jan 11; there will be a bus departing at 12PM and bus going back at 2PM and 4:45PM

3.1.2. For those at the blood pressure clinic please remember to bring your lab coats

3.1.3. Year Reps please remind your years about the dress code

3.1.4. Ada will contact Dr McCormack in regards to the PHRM 231 take home quiz

3.2. PAM 2018 (A. Mew)

3.2.1. Highly encourage people to attend and to apply for exec positions

3.2.2. Schedule has been brainstormed

3.2.3. If anyone else has anymore ideas, please let Ada know

3.3. Community Outreach on Senior Health (M. Le)

3.3.1. Workshop leaders



3.3.2. If interested let Michelle know

3.4. Community Outreach on Nicotine Cessation (M. Le)

3.4.1. On Saturday at Metrotown; everything is organized and ready to go

3.4.2. Looking into hosting another one at Richmond Centre

Roundtable

Position	Update/Announcements
Senior Representative	Framework Committee - those that are interested, Ada will set up a time to talk about it
Junior Representative	NTR
Secretary	NTR
Treasurer	NTR
Vice-Treasurer	NTR
Sponsorship Coordinator	NTR
PDW Fundraising	NTR
Fundraising	Regrets
IT Officer	NTR
Community Education Coordinator	Planning another community outreach event at Place Vanier
IPSF Liaisons	Will send Lucy the complete edited letter for IPSF host pharmacies
4 th Year Representatives	NTR
3 rd Year Representative	NTR
2 nd Year Representative	NTR
1 st Year Representative	NTR

4. Reimbursements

5. Amendments

6. Payments

7. Adjournment at 12:28PM motion by B. Kwong seconded by M. Theriault.