



**CAPSI Meeting  
 January 26, 2018  
 UBC Pharmaceutical Sciences Building – Room 3116**

<b>Senior Representative</b>	Ada Mew	P	<b>IT Officer</b>	Cynthia Ramasubbu	R
<b>Junior Representative</b>	Katie Bishop	P	<b>Community Education Coordinator</b>	Michelle Le	P
<b>Secretary</b>	Lucy Zhang	P	<b>IPSF Liaisons</b>	Henry Gong	P
				Ben Kwong	L
<b>Treasurer</b>	Riaaz Lalani	P	<b>4<sup>th</sup> Year Representatives</b>	Nolan Lee	-
				Nick Halim	P
<b>Vice-Treasurer</b>	Iris Luo	P	<b>3<sup>rd</sup> Year Representative</b>	Monique Theriault	L
<b>Sponsorship Coordinator</b>	Sandy Baptie	P	<b>2<sup>nd</sup> Year Representative</b>	Manvir Mehanger	R
<b>PDW Fundraising</b>	Annie Wu	P	<b>1<sup>st</sup> Year Representative</b>	Katie Bishop	P
<b>Fundraiser</b>	Stephanie Leung	R	<b>Faculty Advisors</b>	Dr. Kathy Seto	R
				Paulo T. Chen	R

**P** – Present, **A** – Absent, **R** – Regrets, **L** – Late

**1. Call to order at 12:06PM motioned by S. Baptie seconded by M. Le.**

**2. Standing Business**

2.1. Motion to adopt the minutes from Jan 19th, 2018 motioned by A. Wu seconded by H. Gong.

**3. New Business**

3.1. Fundraising (S. Leung)

3.1.1. Tabled for next meeting

3.2. Headshot Happy Hour + Business Card Fundraising (M. Mehranger)

3.2.1. Business card template sent out with agenda

3.2.2. Offer two types: CAPSI or UBC

3.2.3. Will bring it up at interclub - potential business club

3.3. UBC CAPSI Integration Framework Update (A. Mew)

3.3.1. Motion for the formation of CAPSI UBC Ad-hoc Integration Framework Committee under UBC CAPSI Senior (chair): responsible for the planning, execution and review of an integration strategy of all UBC E2P PharmD students. Motioned by M. Theriault, seconded by N. Halim. Motion passed.



3.3.2. Integration will allow UBC to have more representation at CASPI national, will allow us to support more events at the local level

3.3.3. Please advocate for CAPSI to the student body

3.3.4. New policies will take place for class of 2022, opt outs are allowed

3.3.5. If you're interested in joining the committee, please let Ada know

3.4. UBC Local Ad-Hoc Advocacy Committee (A. Mew)

3.4.1. Motion for the formation of CAPSI UBC Ad-hoc Advocacy Committee under UBC CAPSI Senior (chair): responsible for developing and strategizing approaches/actions to engage student opinion about any and all issues that are necessary; raising awareness of pharmacy-related issues among pharmacy student (CAPSI) members and to liaison with CAPSI National's Vice President of Professional Affairs. Motioned by S. Baptie, seconded by M. Theriault. Motioned passed.

3.5. UBC Local CAPSI Elections (A. Mew, K. Bishop)

3.5.1. Position descriptions have been made, will get year reps to make announcements

3.6. CAPSI-CSHP ID Symposium Promotional Design (K. Bishop)

3.6.1. Feb 28 at 12-1PM in Rm TBA

**Roundtable**

Position	Update/Announcements
Senior Representative	- Reminder for Turn-Over Reports - due Feb 18
Junior Representative	NTR
Secretary	NTR
Treasurer	- if you have any more reimbursements, please let Riaaz know - please pick up your reimbursements if you haven't done so already - reimbursement motions to be sent in by Riaaz for subsequent meetings
Vice-Treasurer	NTR
Sponsorship Coordinator	NTR
PDW Fundraising	NTR
Fundraising	Regrets
IT Officer	Regrets
Community Education Coordinator	Drugs and Pugs - date TBA - volunteer list is out if you would like to help out Wash Out Bug Out - Feb 1
IPSF Liaisons	- Reaching out to speakers for HIV/AIDs



	- will only be electing one junior IPSF rep
4 <sup>th</sup> Year Representatives	NTR
3 <sup>rd</sup> Year Representative	- Yearbook would like a write up for PDW - Annie will do the write up
2 <sup>nd</sup> Year Representative	Regrets
1 <sup>st</sup> Year Representative	- potential interest from first years for elections - will direct questions to the specific position reps

**4. Reimbursements**

- 4.1. Be it resolved that CAPSI UBC amends the reimbursement for Fairuz Siraj for the OTC and PIC Competitions from up to \$400.00 to up to \$800.00. Motioned by K. Bishop, seconded by M. Le. M. Theriault abstained.
- 4.2. Be it resolved that CAPSI UBC reimburses Jerold Chu \$237.56 for PDW 2018 Flight. Motioned by B. Kwong, seconded by M. Theriault. A. Mew and K. Bishop abstained.
- 4.3. Be it resolved that CAPSI UBC reimburses Ada Mew up to \$500 for Mandatory Attendance at PDW (\$237.56 for PDW 2018 Flight and \$431.25 for Mandatory attendance at (Pre-)PDW). Motioned by A. Wu, seconded by N. Halim. A. Mew and K. Bishop abstained.
- 4.4. Be it resolved that CAPSI UBC reimburses Jiaying Wu \$213.95 for the Gala Rose sale and Pharmafacts Bowl. Motioned by M. Theriault, seconded by B. Kwong. A. Mew and A. Wu abstained.
- 4.5. Be it resolved that CAPSI UBC reimburses Cynthia Ramasubbu \$116.12 for the GoDaddy Website Fees. Motioned by M. Theriault, seconded by M. Le. A. Mew abstained.
- 4.6. Be it resolved that CAPSI UBC reimburses Stephanie Leung \$551.48 for the Next Top Pharmacist event. Motioned by M. Theriault, seconded by B. Kwong. A. Mew and H. Gong abstained.

**5. Amendments**

**6. Payments**

**7. Adjournment at 12:40PM motion by M. Theriault seconded by B. Kwong.**