

**CAPSI Meeting
November 22, 2019
UBC Pharmaceutical Sciences Building – Room 3116**

Senior Representative	Katie Bishop	P	IT Officer	Isabella Di Trocchio	L
Junior Representative	Winnie Bao	P	Community Education Coordinator	Alyssa Chen	R
Secretary	Tracy Liu	R	IPSF Liaisons	Nicole Ma	L
				Celine Jeon	L
Treasurer	Mary Shen	P	4th Year Representatives	Stuart Knight	R
Vice-Treasurer	Louise Araújo	P	3rd Year Representative	Brittany Buffone	P
Sponsorship Coordinator	Riaaz Lalani	R	2nd Year Representative	Jenny Chen	P
Fundraiser	Kate MacCuspig	R	1st Year Representative	Val Carvalho	P
	Claire Wang	P		Hae Reen Kim	P
Advocacy	Nicholas Sosulski	P	Faculty Advisors	Dr. Kathy Seto	A
				Paulo Tchen	A

P – Present, A – Absent, R – Regrets, L – Late

1. Call to order at 12:09 PM motioned by B.Buffone seconded by J.Chen

2. Standing Business

Motion to adopt the minutes from November 15, 2019 motioned by M.Shen seconded by I. Di Trocchio

3. New Business

3.1. Recap of AGM 2019 (W. Bao)

3.1.1. Thank you to everyone who did come!

3.1.2. The turnout was okay, around 20 people. Half were members, other half was council.

3.1.2.1. Most people came to get their certificates, but did have some people come just to support

3.2. We talked about council, all the positions, had sushi, winners of the competition, gave certificates and gift-cards

3.3. Some people did not like sushi, in the past we had both sushi and pizza

3.4. Liked how we explained all the competitions during the AGM, especially the photos!

3.4.1. Suggestion: next year, maybe we can do that in the beginning of the year for the 1st years to increase their interest in participation in competitions. Perhaps add this information to CAPSI Info-Night

3.4.2. Year reps can also make a slideshow or write up of what the competition is like, along with photos

Roundtable

Position	Update/Announcements
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Senior Representative	NTR
Junior Representative	Deadline for PAM committee is in 2 days ACTION: promote to get people to join!
Secretary	Regrets
Treasurer	NTR
Vice-Treasurer	NTR
Sponsorship Coordinator	Regrets
Fundraising	NTP is tonight! Liquor license fell through, what suggestions for drinks? -soda, pop, juice, kombucha, san peregrino, sparkling water/juice ACTION: please encourage all the years to come!
IT Officer	NTR
Community Education Coordinator	ACTION: Year reps to promote the food drive event next week please!
IPSF Liaisons	Late
Advocacy	Interviews for May Measurement Month is happening -Today (Friday) and Monday Still need to advertise for our Marketing Position -just because currently no one knows how to market well
4 th Year Representatives	Regrets
3 rd Year Representative	Gave out CAPSI care packages on Wednesday, which was really fun! -We have everyone but one person that needs to declare their package
2 nd Year Representative	NTR
1 st Year Representative	NTR
Faculty Advisors	Absent

4. Reimbursements

- 4.1. Motion to reimburse \$179.31 to Winnie Bao for sushi for AGM motioned by J.Chen, seconded by H.Kim. W.Bao abstains.
- 4.2. Motion to reimburse \$97.31 to Kate MacCuspig for gala rose sale motioned by B.Buffone, seconded by H.Kim.
- 4.3. Motion to reimburse \$30.00 to Val Carvalho for OTC competition gift cards motioned by B.Buffone, seconded by I. Di Trocchio. V. Carvalho abstains.

5. Payments

6. Adjournment at 12:21 PM motion by B.Buffone seconded by J.Chen