

**CAPSI Meeting
October 04, 2019
UBC Pharmaceutical Sciences Building – Room 3116**

Senior Representative	Katie Bishop	P	IT Officer	Isabella Di Trocchio	P
Junior Representative	Winnie Bao	P	Community Education Coordinator	Alyssa Chen	P
Secretary	Tracy Liu	R	IPSF Liaisons	Nicole Ma	L
				Celine Jeon	P
Treasurer	Mary Shen	R	4th Year Representatives	Stuart Knight	R
Vice-Treasurer	Louise Araújo	P	3rd Year Representative	Brittany Buffone	L
Sponsorship Coordinator	Riaaz Lalani	R	2nd Year Representative	Jenny Chen	P
Fundraiser	Kate MacCuspic	P	1st Year Representative	Val Carvalho	P
	Claire Wang	P		Hae Reen Kim	P
Advocacy	Nicholas Sosulski	P	Faculty Advisors	Dr. Kathy Seto	A
				Paulo Tchen	A

P – Present, A – Absent, R – Regrets, L – Late

1. Call to order at 12:03 PM motioned by J.Chen seconded by C.Wang

2. Standing Business

Motion to adopt the minutes from September 27, 2019 motioned by J.Chen seconded by K.MacCuspic

3. New Business

3.1. Career Avenues and Competition promotion (K. Bishop)

3.1.1. Career Avenues happening next Wednesday

3.1.1.1. **ACTION:** please do a specific post at the beginning of next week (Oct 7th)

3.1.1.2. There will be food, people can bring their resume but don't have to (good net-working activity)

3.1.2. Friday was the last day to be CAPSI member for competition

3.1.2.1. **ACTION:** Year reps can discuss if they want to change the deadline date to later

3.2. Committee/Position Meetings (K. Bishop)

3.2.1. Would like to meet with all positions in council before Thanksgiving break for a mid-semester update

3.2.2. Community and Advocacy can also invite their second in command as well

3.2.3. If unable to meet, we can also set up a phone call as well

3.3. Breast Cancer Awareness Month (K. Bishop)

3.3.1. End of the month, pony-tail chop (3 people currently donating and signed up so far)

3.3.1.1. Raise money over the month using the BC Cancer society donating page

3.3.1.2. At-end of the month, stage at the atrium get students and faculty to watch and donate on the spot

3.3.2. Hair donation - anybody know a hairdresser?

3.3.3. Events are posted already, no need to post about it yet for Year Reps

3.3.3.1. Updates will happen through the UBC CAPSI Facebook page

3.4. Movember (K. Bishop)

3.4.1.1. Some ideas: start planning out after Thanksgiving

3.4.1.2. Fundraiser campaign per person in a team over the month of movember

3.4.1.3. End of the month do a shave off, at shave off do prizes before such as “greasiest stache”, “most stylish stache”

3.5. Collaboration with BCPHA (W. Bao)

3.5.1. Collaborating with BCPHA (advocacy group for pharmacy)

3.5.2. Want us to give more input on their campaigns

3.5.3. Alyssa wants to do a small presentation for us

3.6. Possible membership fee increase (W. Bao)

3.6.1. National wants to increase their take to \$15 per person/year

3.6.2. Thinking of increasing our membership fees to offset the increase

3.6.2.1. Some suggestions: Keep membership fees below \$100, \$10 increase may be reasonable, incremental increase after first years is something we can do

3.6.3. We would need to take a look into what the other club’s membership fees are

3.6.4. We would need to motion the membership increase into AGM

3.6.5. **ACTION**: Think about it, we would bring it up in the next meeting

3.7. Possible prize for T-shirt design contest (W. Bao)

3.7.1. Contest for people to submit t-shirt design for PDW

3.7.2. Thinking \$5 incentive to submit a design

3.7.3. If we release it now, we can see how many entries we get. If there are only a few entries we can add on the \$5 gift-card prize

3.7.4. May be good to announce it now so people have time to work on it, like sometime in the coming weeks (during Thanksgiving weekend)

3.7.5. Award of Professionalism

3.7.5.1. Hopefully will get it sorted by next week

3.7.5.2. **ACTION:** Year reps to post about it once everything is settled

Roundtable

Position	Update/Announcements
Senior Representative	NTR
Junior Representative	NTR
Secretary	NTR
Treasurer	Mary will visit AMS Finance to confirm Square deposit as there are inconsistency for the JULY/August deposit to our account from Square.
Vice-Treasurer	NTR
Sponsorship Coordinator	Absent
Fundraising	Stethoscope came this week, been distributing all this week Now only 5 of them left to give out
IT Officer	NTR
Community Education Coordinator	<ul style="list-style-type: none"> • UBC Heal training on October 13th, workshops will happen throughout the year. Equal priority for pharmacy and med students • Vancouver second last society, confirmed project topics will be pharmacare and role of pharmacists. Downtown eastside neighborhood house topic is on nutrition. • Residences have been reached out, have workshops at least in Totem, Thunderbird park, and Ponderosa. • A few elementary school planned for outreaches, (i.e. give workshop on needle safety to kindergarteners to school located near downtown east-side) • Continue this term with hand-washing presentations and pharmacist workshops to elementary school students • Also think of a new presentation to give to elementary school students throughout the year
IPSF Liaisons	<p>Vampire Cup (blood and stem drive)</p> <ul style="list-style-type: none"> • Blood services, talking about having it in UBC • Gave us dates at UBC we can adopt or go to Oak Clinic ourselves • Dates are next week on October 10, November 22 (everyone's EOB), during reading week, and March 26th • Or we can go to the Oak centre together, they can provide transportation to go together • If EOB is on the week of March 30th, students will still have time to study. Can talk to Tony/Faculty to see when exams are going to be or which week it may be in. • Or try to see if they can move the location to the nest or UBC Pharmacy building instead. • We can advertise it to other UBC students as well, instead of just Pharmacy students. <p>Student Exchange Program</p>

	<ul style="list-style-type: none"> Website is not updated yet, better to wait until it is updated before holding the info session Deadline is December 1st, still have a bit of time IPSF rep of Canada will let us know when the website is updated <p>ACTION: send a post that IPSF info session is still happening</p>
Advocacy	<p>Decided on an osteoporosis and hypertension clinic</p> <ul style="list-style-type: none"> Want to develop a diabetics clinic and sleep clinic (targeting university and young adult demographic) <p>Interviews for secondary happened, and will make that decision by the end of the weekend</p> <p>Next week is mental health awareness week and Oct 10 (Thursday) is Mental Health awareness day</p> <ul style="list-style-type: none"> want to hold an event that day; reduce stigma, bring awareness, do a booth, sign, balloons, props to take photos, write on white board on what mental health means to them, use it to enter a draw and win a prize <p>ACTION: Year reps do a post about that, and will need people to run the booth as well</p>
4 th Year Representatives	NTR
3 rd Year Representative	<p>Met with Dr.Lin for possible sponsorship, went well</p> <ul style="list-style-type: none"> He has to speak with his people, will let us know during the week Did seem hopeful that this is something we could do
2 nd Year Representative	NTR
1 st Year Representative	NTR
Faculty Advisors	Absent

4. Reimbursements

5. Amendments

6. Payments

7. Adjournment at 12:36 PM motion by J.Chen seconded by N.Sosulski