



Canadian Association of Pharmacy Students and Interns (CAPSI)
University of British Columbia
2405 Wesbrook Mall
Vancouver, British Columbia, V6T 1Z3
www.capsiubc.com

CAPSI Meeting
February 18 2021 6:00 - 7:00 PM PST
Online via Zoom

Senior Representative	TJ Dhadial	P	IT Officer	Isabella Di Trocchio	P
Junior Representative	Celia Ma	P	Community Education Coordinator	Ria Garg	P
Secretary	Sandeep Padam	P	IPSF Liaisons	Amanda Sambrielaz	P
				Ting Cheng	P
Treasurer	Louise Araújo	R	4th Year Representatives	Brittany Buffone	L
Vice-Treasurer	Shirley Li	R	3rd Year Representative	Jenny Chen	R
Sponsorship Coordinator	Amy Jradi	P	2nd Year Representative	Val Carvalho	P
Fundraiser	Lily Zhang	P	1st Year Representative	Aneet Grewal	P
	Emily Wong	P		Nghi Le	P
Advocacy	Manrubby Dhillon	P	Faculty Advisors	Dr. Kathy Seto	R
				Paulo Tchen	R

P – Present, A – Absent, R – Regrets, L – Late

1. Call to order at 6:02 PM PST: motioned by M.Dhillon, seconded by C.Ma

2. Standing Business

- 2.1.** Motion to adopt the minutes from January 20th, 2021: motioned by M.Dhillon, seconded by A.Sambrielaz

3. New Business

3.1. CAPSI Local election (T.Dhadial, C.Ma, S.Padam) - 5 min

3.1.1. Election will be held via Zoom - similar to by-elections

3.1.1.1. 14 positions candidates can run for and 2 votes of confidence

3.1.1.2. Outline of event: max 5 minutes per candidate (1 min speech, 2 mins for 2 questions, 2 mins for off camera discussion without candidate)

3.1.1.3. **Action item:** Reps please come up with 2 questions to ask the candidates and forward them to TJ by Sunday February 28th, 11:59 PM PST

3.1.1.3.1. Try to choose questions that will help determine if they will be a good executive (i.e. avoid what is your favorite medication/animal etc.)

3.1.2. Timeline:

3.1.2.1. Candidate form released: Friday Feb 19th



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3.1.2.2. Deadline to apply: Sunday Feb 28th (form open for about 1 week)

3.1.2.3. Election date: Wednesday March 3rd from 6:00 - 7:30 PM PST

3.1.2.4. Voting deadline: Wednesday March 10th (1 week after election)

3.1.2.5. Results: Thursday March 11th

3.1.3. Promotion ideas: Social media (Fb, IG, CAPSI Corners, tell your friends!)

3.2. CAPSI Corners (A.Jradi) - 5 min

3.2.1. Executive member highlight posts

3.2.1.1. Part 1 (first half of council) have been posted on IG

3.2.1.2. Part 2 (second half of council) will be coming up

3.2.1.3. This will help advertise for the upcoming local CAPSI election

3.2.2. Advice for Life competition winner -> post will go up soon

3.2.3. Laurel Prize winner -> post will go up soon

3.2.4. **Action item:** Share PAM IG page for promotion

3.3. Flonase Talk (A.Jradi) - 5 min

3.3.1. What went well

3.3.1.1. GSK reps are excited to work with us next year

3.3.2. Areas to improve

3.3.2.1. Some technical issues: Microsoft Teams link was difficult to find on the FB event page
In the future, post the link on the event page instead of in the description section

3.3.2.2. A. Jradi will make notes in turnover report

3.4. Feedback on forms/Suggestions for next year (T.Dhadial, C.Ma) - 5 min

3.4.1. Agenda/Regrets form vs When to Meet poll

3.4.1.1. Used "When to Meet" poll for meeting scheduling this term due to online classes

3.4.1.2. For next term, keep the agenda/regrets form. To help reinforce it, secretary to send the form in the group chat to make sure everyone fills it out accordingly before the meeting

3.4.1.3. S.Padam will add notes to turnover report

3.4.2. CAPSI Calendar Google Sheet

- 3.4.2.1. <https://docs.google.com/spreadsheets/d/1ZuAAQ0ZHf2kEMNa08waZk5ViSQIyviMaiwUQLAsMPo/edit>
- 3.4.2.2. Not used much this year
- 3.4.2.3. Community Education/Outreach committee usually agrees on even dates based on info from committee members
- 3.4.2.4. Council feedback: would be beneficial if exam times and other important dates were included on the calendar -> S.Padam to add to turnover report and for next year

3.4.3. Finance/Budget Google Sheet

- 3.4.3.1. https://docs.google.com/spreadsheets/d/1RdyoHEduqIxu_7T4vZWrr9MjUqW8K9GtElYzdubMq70/edit#gid=792587368
- 3.4.3.2. Form used to keep track of all expenses for transparency and organization
- 3.4.3.3. Not all expenses were added to the sheet this year
- 3.4.3.4. Council feedback: not many executives knew about it
 - 3.4.3.4.1. Put it in a more accessible area (i.e with the reimbursement form) -> L. Araújo to add to turnover report

Roundtable - 10 min

Position	Update/Announcements
Senior Representative	<ul style="list-style-type: none"> ● Guy Genest Award Winner Plaques: <ul style="list-style-type: none"> ○ CAPSI National has decided to ask locals to arrange plaques for Guy Genest Winners at UBC ○ We have two winners as opposed to one at every school -> TJ is working on arranging two plaques at a budget of \$40 ○ If someone knows a place where they make cheap plaques, let TJ know ● CAPSI National Award of Professionalism: <ul style="list-style-type: none"> ○ Award given out to schools for organizing the most comprehensive PAM over the past year ○ 7 schools have submitted their applications ○ Deadline is March 14th. Results to be announced soon after. ● Turnover Reports: <ul style="list-style-type: none"> ○ Due by the end of March/beginning of April (i.e. exam period) ○ Consider writing an online (i.e. COVID adaption) vs in-person version ● Laurel Prize for Excellence in Pharmacy: <ul style="list-style-type: none"> ○ The winner for this year is Brittany Buffone
Junior Representative	<ul style="list-style-type: none"> ● PAM (Pharmacist Appreciation Month) <ul style="list-style-type: none"> ○ 9 events planned

	<ul style="list-style-type: none"> ○ Variety of topics and a variety of target populations (general public, pharmacy, schools) ○ All events are going to be virtual
Secretary	<ul style="list-style-type: none"> ● NTR
Treasurer	<ul style="list-style-type: none"> ● NTR
Vice-Treasurer	<ul style="list-style-type: none"> ● NTR
Sponsorship	<ul style="list-style-type: none"> ● NTR
Fundraising	<ul style="list-style-type: none"> ● NTR
IT Officer	<ul style="list-style-type: none"> ● NTR
Community Outreach	<ul style="list-style-type: none"> ● Current semester events: ● 1) Mental health initiative pamphlet on burnout (to be distributed in pharmacies, Irving library at UBC, etc.) ● 2) Collaboration with IHI: <ul style="list-style-type: none"> ○ What: Interprofessional event to help students improve communication skills and gain experience interacting with other health care professionals through solving clinical scenarios ○ Who: UBC med, nursing, and pharmacy students (open to any health care student, but focused on these 3 faculties) ○ When: March 18th at 6:30 PM PST ○ Have some guest speakers from each faculty
IPSF Liaisons	<ul style="list-style-type: none"> ● NTR
Advocacy	<ul style="list-style-type: none"> ● Mental Health Paint Night <ul style="list-style-type: none"> ○ Date: March 1st at 7:00 PM PST ○ Similar to community ed event (above), but no hand outs (ppt instead) ○ Open to everyone, not just health care professional students ● HTN Clinic <ul style="list-style-type: none"> ○ Leads are in touch with a community pharmacist ○ Event will be held virtually ○ Potential date: March ● DM Clinic <ul style="list-style-type: none"> ○ Working on protocol and collaborating with a community pharmacist ○ Potential date: Summer time (would like to hold it in person) ● CAPSI Care Packages <ul style="list-style-type: none"> ○ To be held again during exam period ● SSII Initiative <ul style="list-style-type: none"> ○ Continuous project ● Advocating for COVID vaccinations for pharmacy students <ul style="list-style-type: none"> ○ To be discussed at next meeting
4 th Year Representatives	<ul style="list-style-type: none"> ● NTR
3 rd Year Representative	<ul style="list-style-type: none"> ● NTR
2 nd Year Representative	<ul style="list-style-type: none"> ● Advice for Life competition <ul style="list-style-type: none"> ○ Local UBC Winner: Kimberly Low ○ Prize to be reimbursed ○ Deadline to submit for national competition is Feb 28th



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4. Reimbursements - 1 min

4.1. Motion to reimburse C.Ma for \$58.04 for AoP plaque costs, motioned by R.Garg seconded by V.Carvalho

4.2. Action Items for TJ:

4.2.1. Confirm with all execs if they have received their reimbursements from AMS

4.2.2. Confirm if all competition participants have received their prize reimbursements

5. Adjournment at 6:51 PM PST: motioned by M.Dhillon seconded by C.Ma