

CAPSI Annual General Meeting
February 16, 2022 at 12 PM
Online, Zoom

Senior Representative	Celia Ma	P	IT Officer	David Tse	P
Junior Representative	Aneet Grewal	P	Community Education Coordinator	Lilyan Jia	P
Secretary	Rami Khouri	P	IPSF Liaisons	Jonah Curl	R
				Emily Blacklaws	P
Treasurer	Shirley Li	P	4th Year Representative	Jenny Chen	R
Vice-Treasurer	Nghi Le	P	3rd Year Representative	Jennifer Liang	P
Sponsorship Coordinator	Amy Jradi	R	2nd Year Representative	Sarah Burke	P
Fundraiser	Celeste Giovanatti	P	1st Year Representative	Mark Seo	P
	Sung Ju Lee	P		Jay Alam	P
Advocacy	Manrubby Dhillon	P	Faculty Advisors	Dr. Kathy Seto	R
				Paulo Tchen	P

CAPSI Attendees: Reema Abdoulrezzak, Aya Al-Nuaimi, Andrew Chen, Adam Bleik, Ting Cheng

P – Present, A – Absent, R – Regrets, L – Late

1. Call to order at 12:03 PM PST: motioned by A.Grewal, seconded by R.Khouri

2. Land Acknowledgement

- 2.1. We would like to acknowledge that we are meeting today on the traditional, ancestral, and unceded territory of the Coast Salish peoples – the Sk̓wx̓wú7mesh (Squamish), Stó:lō and Səl̓ílwətaʔ/Selilwitulh (Tsleil-Waututh) and xʷməθkʷəy̓əm (Musqueam) Nations.

3. Meeting Outline

- 3.1. Activity Report/Past Events
- 3.2. Ongoing/Upcoming Events
- 3.3. Council Positions Overview
- 3.4. Membership Benefits Summary
- 3.5. Summary of Competitions
- 3.6. Summary of Awards
- 3.7. Professional Development Week

4. Activity Report

- 4.1. Competitions:



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- 4.1.1. Over-the-Counter Competition
- 4.1.2. Loblaw's Patient Interview Competition
- 4.1.3. Student Literary Challenge
- 4.1.4. PharmaChoice Advice for Life Competition
- 4.1.5. Next Top Pharmacist

4.2. Awards

- 4.2.1. Award of Professionalism
- 4.2.2. Laurel Prize for Excellence in Pharmacy
- 4.2.3. Future of Pharmacy Excellence Award

4.3. Council-related

- 4.3.1. Fall AGM
- 4.3.2. CAPSI By-Elections

4.4. Info Sessions

- 4.4.1. CAPSI Info Night
- 4.4.2. IPSF Student Exchange Program Info Session
- 4.4.3. GSK Lunch N' Learn - Advil
- 4.4.4. Gilead Talk

4.5. Sales/Giveaways:

- 4.5.1. CPhA Textbook Sale
- 4.5.2. Stethoscope Sale
- 4.5.3. CAPSI Care Packages
- 4.5.4. Membership Swag Handout
- 4.5.5. Attendance Giveaway

5. Ongoing/Upcoming Events

5.1. Ongoing Event

- 5.1.1. Vampire Cup Blood Drive.

5.2. Upcoming Event

- 5.2.1. Pharmacy Appreciation Month (through March)
- 5.2.2. GSK Lunch N' Learn - (March 2)
- 5.2.3. CSHP x CAPSI Clinical Symposium (March 3)
- 5.2.4. PharmaFacts Bowl
- 5.2.5. CAPSI x CSHP Evidence-Based Medicine Competition

5.2.6. CAPSI Elections

5.3. Community Outreach

- 5.3.1. Burnout brochure
- 5.3.2. Resume template
- 5.3.3. Presentation - Roles of a Pharmacist
- 5.3.4. Presentation - Immunizations
- 5.3.5. Presentation - Career Avenues

5.4. Advocacy

- 5.4.1. Hypertension Clinic
- 5.4.2. Osteoporosis Clinic
- 5.4.3. Diabetes Clinic
- 5.4.4. Nutrition in Pregnancy Clinic
- 5.4.5. Social Solidarity in Isolation

6. Council Positions Overview

6.1. Senior/Junior Representative

- 6.1.1. Liaison between UBC council, National council, and other clubs
- 6.1.2. Officially represents CAPSI to other organizations (CSHP, BCPhA, etc.)
- 6.1.3. Provides leadership and direction, and oversee local council initiatives
- 6.1.4. 2 year term - starting in the Junior role and transitioning to the Senior role following a vote of confidence

6.2. Treasurer/Vice Treasurer

- 6.2.1. Creates budget for each year
- 6.2.2. Projects and estimates costs for new initiatives and events
- 6.2.3. Liaises with AMS Finance
- 6.2.4. Handles deposits and reimbursements
- 6.2.5. Keeps records of all monetary transactions
- 6.2.6. 2 year term

6.3. Secretary

- 6.3.1. Prepares meeting agenda and minutes
- 6.3.2. Assists with room bookings (i.e virtual Zoom meetings) and presentations
- 6.3.3. Hosts CAPSI UBC AGM
- 6.3.4. Assist with local elections and by-elections

6.4. IT Officer & Marketing Coordinator

- 6.4.1. Maintains our local CAPSI website
- 6.4.2. Troubleshoots technical difficulties
- 6.4.3. Posts relevant announcements
- 6.4.4. Designs and updates posts on local social media platforms (e.g., Facebook, Instagram)

6.5. Sponsorship Coordinator

- 6.5.1. Maintains relationships with current sponsors
- 6.5.2. Seeks out new sponsors
- 6.5.3. Updates sponsorship packages
- 6.5.4. Assists with planning Lunch and Learns

6.6. Fundraising Coordinators

- 6.6.1. Fundraise for CAPSI UBC
- 6.6.2. Organize and host fundraising events
- 6.6.3. Organize Annual Stethoscope Sale
- 6.6.4. Organize Gala Rose Sale, as well as Cake and Champagne coat checks
- 6.6.5. Organize and host Next Top Pharmacist event
- 6.6.6. Chair Fundraising Committee

6.7. Community Outreach Coordinator

- 6.7.1. Chair of the Community Outreach Committee
- 6.7.2. Goals:
 - 6.7.2.1. Increase health awareness in the community
 - 6.7.2.2. Maintain relationship with community partners (schools, non-profits, etc.)
 - 6.7.2.3. Provide professional and educational opportunities for students

6.8. Advocacy Coordinator

- 6.8.1. Chairs Advocacy Committee
- 6.8.2. Organizes initiatives that advocate for pharmacy students and mental health
- 6.8.3. Maintains relationships with community partners (pharmacies, community centers)
- 6.8.4. Projects:
 - 6.8.4.1. HTN clinic, Osteoporosis clinic, Mental Health booths, Social Solidarity in Isolation Initiative, and more

6.9. IPSF Liaisons

- 6.9.1. IPSF = International Pharmaceutical Students' Federation
- 6.9.2. Promote and facilitate student exchanges from around the world (SEP)
- 6.9.3. Promote World Congress
- 6.9.4. Host IPE Health Campaign events

6.10. 4th Year Representative



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- 6.10.1. First point of contact for class of 2022
- 6.10.2. Assists other council members when needed
- 6.10.3. Informs year about CAPSI events and encourages classmate's involvement
- 6.10.4. Organizes competitions:
 - 6.10.4.1. Student Literary Challenge

6.11. 3rd Year Representative

- 6.11.1. First point of contact for class of 2023
- 6.11.2. Assists other council members when needed
- 6.11.3. Informs year about CAPSI events and encourages classmate's involvement
- 6.11.4. Organizes competitions:
 - 6.11.4.1. Patient Interview Competition
 - 6.11.4.2. Research Poster (cancelled for 2021-2022)

6.12. 2nd Year Representative

- 6.12.1. First point of contact for class of 2024
- 6.12.2. Assists other council members when needed
- 6.12.3. Informs year about CAPSI events and encourages classmate's involvement
- 6.12.4. Organizes competitions:
 - 6.12.4.1. Compounding Competition (cancelled for 2021-2022)
 - 6.12.4.2. Advice for Life Competition

6.13. 1st Year Representatives

- 6.13.1. First point of contact for class of 2025
- 6.13.2. Assists other council members when needed
- 6.13.3. Informs year about CAPSI events and encourages classmate's involvement
- 6.13.4. Organizes competitions:
 - 6.13.4.1. Assist the Sr/Jr Rep in organizing the Over the Counter Competition
 - 6.13.4.2. Evidence Based Medicine Competition in 2nd semester

6.14. Faculty Advisors

- 6.14.1. Provide guidance to our council
- 6.14.2. Support our mission to advocate for the student and provide avenues for academic and professional development

7. Membership Benefits Summary

- 7.1. Professional Development Week (PDW)
- 7.2. CAPSI Local/National Competitions
- 7.3. CAPSI Member Awards and Scholarships
- 7.4. IPSF Membership



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- 7.5. Student Exchange Program
- 7.6. Run for Local/National Executive Council positions
- 7.7. Join Local/National committees/subcommittees
 - 7.7.1. Local: Advocacy, Fundraising, Outreach
- 7.8. Discounts, swag, etc.
 - 7.8.1. RxFiles Online Subscription Discount
- 7.9. Attend Lunch and Learns, Symposiums and Events!
- 7.10. Make worthy connections with local students as well as in other pharmacy schools across Canada

8. Summary of Competitions

- 8.1. Advice for Life Competition
- 8.2. Student Literary Challenge
- 8.3. Poster Competition (cancelled for 2021-2022)
- 8.4. Patient Interview Competition
- 8.5. Compounding Competition (cancelled for 2021-2022)
- 8.6. Over-the-Counter Competition
- 8.7. Pharmafacts
- 8.8. UBC's Next Top Pharmacist
- 8.9. Evidence Based Medicine Competition

9. Summary of Awards

- 9.1. CAPSI Award of Professionalism
- 9.2. Guy Genest Award in Pharmaceutical Sciences
- 9.3. CSHP-CAPSI Hospital Pharmacy Student Award
- 9.4. CAPSI Future of Pharmacy Excellence Award
- 9.5. PDW Travel Award
- 9.6. Laurel Prize for Excellence in Pharmacy

10. Professional Development Week

- 10.1. Annual conference hosted by one of the pharmacy schools in Canada
- 10.2. Largest student-run conference in the country
- 10.3. Has over 600 student delegates every year
- 10.4. Amazing speakers (pharmacists, specialists, faculty, etc.)
- 10.5. Gala night (Speakeasy themed this year)
- 10.6. Compete Nationally in competitions or Next Top Pharmacist
- 10.7. 2020: Held in Montreal
- 10.8. 2021: Virtual
- 10.9. 2023: Saskatoon
- 10.10. 2024: Toronto



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11. Gift Card Winners

11.1. Reema Abdoulrezzak, Aya Al-Nuaimi, Andrew Chen, Adam Bleik, Ting Chen

12. Adjournment at 12:28 PM PST: motioned by A.Grewal, seconded by R.Khoury