

**CAPSI Meeting
January 19, 2022
UBC Pharmaceutical Sciences Building**

Senior Representative	Aneet Grewal	P	IT Officer	Setayesh Abdollahi	P
Junior Representative	Mark Seo	P	Community Education Coordinator	Armita Shadgan	P
Secretary	Celeste Giovanatti	P	IPSF Liaisons	Arrietty Song	P
				Emily Blacklaws	P
Treasurer	Nghi Le	P	4th Year Representative	Jennifer Liang	L
Vice-Treasurer	Noah Koster	A	3rd Year Representative	Atheer Bidawid	P
Sponsorship Coordinator	Alix Logan	P	2nd Year Representative	Ilianna Bustamante-Araya	P
Fundraiser	Jay Alam	L	1st Year Representative	Jeevan Gill	P
	Shihoko Minakawa	P		Harshita Patel	R
Advocacy	Romina Amir Sardari	A	Faculty Advisors	Dr. Kathy Seto	R
				Paulo Tchen	R

P – Present, A – Absent, R – Regrets, L – Late

1. Call to order at 7:31PM PST: motioned by I. Bustamante-Araya, seconded by E. Blacklaws

2. Land Acknowledgement

2.1. We would like to acknowledge that we are meeting today on the traditional, ancestral, and unceded territory of the Coast Salish peoples – the Sk̓wx̓wú7mesh (Squamish), Stó:lō and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) and xʷməθkʷəy̓əm (Musqueam) Nations.

3. Standing Business

**BIRT CAPSI UBC accepts the minutes from the meeting on 2022.11.21
(E. Blacklaws) / (A. Shadgan)
Motion carried**

4. New Business

4.1. Vampire Blood Drive - A. Song and E. Blacklaws (5 min)

- Blood drive is an annual event for IPSF team - teams are made and friends and family can donate to UBC CAPSI team
- This is be competed nationally
- Usually we pledge 20 - didn't quite make this last year but will try to promote more this year
- Please promote to friends if possible!
- Promo will be done on FB for locations to donate near UBC
- Also planning for IPSF:
 - Naloxone training for pharmacy students
 - Looking for organizations who can offer this in person at UBC

- Illiana suggests reaching out to BCpha due to their OAT training may be relevant
- Aneet suggests asking Jon G for resources
- Activity reports for CAPSI UBC
 - Please take pictures of any events hosted and send to IPSF liaisons with info on the event to take part in this!
 - Pictures from PDW can be submitted with a quick write up outlining the event

4.2. 2022-2023 Budget - N. Le (5 min)

- AMS changed the processed for reimbursement
- We now must submit the info through a fiance software instead of emailing
- Will need bank statements and receipt - due to this reimbursements may take longer than usual
- Budget: Goal for this year is to balance revenue with expenses
 - We are now at a surplus of \$2000 for this school year due to stethoscope sale
 - Due to pending reimbursements, probably more like \$1600
 - Overall, doing well!
 - We hold a \$20k surplus from previously years that is available, possibly due to covid
 - Any ideas for surplus spending?
 - Could take giving more money to competition winners
 - I. Bustamante-Araya suggests going towards charity
 - A. Grewal suggests asking paolo and kathy for ideas
 - E. Blacklaws suggests covering costs to students with this money - maybe masks fittings, course certifications etc.
 - We could make a separate google doc with ideas for this surplus and vote via a poll

4.3. CAPSI Competitions and Winners/Awards Update - Year Reps (10 min)

- Could handout certificates for previous competitions winner at this term's AGM
- I. Bustamante-Araya says for compounding competition all winners have received their gift cards - winners for AFL are waiting for their prize still from CAPSI National
- Gift cards will be given to compounding comp winners that didn't go to PDW - surplus can be used to pay for this
- A. Bidawid has given out gift cards for 1st and 2nd place - 3rd place can be given out at this term's AGM or in class

4.4. Award of Professionalism - M. Seo (5 min)

- Applications will be sent out to year reps shortly
- Applicants will be anonymous and marked through a grading rubric
- Winner will be announced once grades come in

Pharmacy Appreciation Month Planning - M. Seo (10 min)

- Planning is joint with PHUS and Jay
- Any help is welcome! Please feel free to reach out to mark if you re in interested in volunteering for an event

4.5. Krispy Kreme Fundraiser Update - J. Alam and S.Minakawa- (5 min)

- Delaying this for now due to gala rose sale coming up soon
- There will be no coat check this year for gala so no money made off of that but will still hold a rose sale
 - Rose sale is in the works
 - Will most likely have to wrap individually and order in bulk

Roundtable

Position	Update/Announcements
Senior Representative	<ul style="list-style-type: none"> ● PDW went well - try to promote more for next year since this year was in person
Junior Representative	<ul style="list-style-type: none"> ● NTR
Secretary	<ul style="list-style-type: none"> ● Deciding on AGM date for this term - thinking of Feb 15 after classes to accommodate for all year assessments
Treasurer	<ul style="list-style-type: none"> ● Outreach event from Kappa PSI about medication safety to elementary school near UBC - looking for members from CAPSI and Rho Chi ● Form will be posted on the CAPSI chat
Vice-Treasurer	<ul style="list-style-type: none"> ● NTR
Sponsorship Coordinator	<ul style="list-style-type: none"> ● Lunch N Learn on Voltaren - hopefully for Mar 9 or Mar 23; seems clear based on exams if anyone has a preference ● Everyone from NTP has received their prize
Fundraising	<ul style="list-style-type: none"> ● NTR
IT Officer	<ul style="list-style-type: none"> ● Please fill out the Connect with CAPSI form after this meeting so we can post everyone!!
Community Education Coordinator	<ul style="list-style-type: none"> ● LinkedIn cheat sheet was made and a Q&A with Jane Xia on networking - will be posted soon on the Hub
IPSF Liaisons	<ul style="list-style-type: none"> ● International IPSF looking for research opportunities at UBC ● Waiting for confirmation from prof at UBC for potential opportunities
Advocacy	<ul style="list-style-type: none"> ● NTR
4 th Year Representatives	<ul style="list-style-type: none"> ● NTR
3 rd Year Representative	<ul style="list-style-type: none"> ● Patient interview comp - none of winners went to PDW so \$15 went to first and 2nd place; could do a larger monetary prize next year



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2 nd Year Representative	<ul style="list-style-type: none">● Potential for Headshot Happy Hour be in collaboration with PAM as well as yearbook
1 st Year Representative	<ul style="list-style-type: none">● NTR
Faculty Advisors	<ul style="list-style-type: none">● NTR

5. Reimbursements

N/A

6. Payments

N/A

7. Adjournment at 8:05PM PST: motioned by I. Bustamante-Araya, seconded by J. Gill